

**Village of Sylvan Beach
Board Meeting
April 7, 2025**

The Village Board of the Village of Sylvan Beach held their Regular Board meeting on Monday, April 7, 2025 at 6:30 pm. The meeting was attended with board members present and the public was provided with a link to attend via zoom videoconference. Mayor Richard Sullivan presided over the meeting with the following in attendance

Roll Call:

Mayor Richard Sullivan	Present
Trustee Mark Daily	Present
Trustee Mark Ferriter	Present
Trustee Sue Mackay	Present
Trustee Thaddeus Lawrence	Present

Meeting was called to order with the Pledge of Allegiance

Others in Attendance:

Michael Sayles, Village Administrator
Pat Goodenow, SVBRA
John Healt, Tug Hill Commission
Ryan Hall, SBVFD
Doug Cleveland, QCN

Approval of Minutes:

Motion made by Trustee Ferriter and seconded by Trustee Lawrence to accept the minutes of the Regular Meeting of March 17, 2025 as reported by the Village Clerk. Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

Approval and Audit of Bills:

General Fund	\$ 98,129.22
Park Fund	\$ 245.97
Resort District	\$ 35303.63
Water District	\$ 0.00
EOLWPAP	\$ 60,645.87
EOL Facilities Project	\$ 404,489.60
HCR – Welcome Center	\$ -0-
SBSD	\$ 5.00
Total	\$ 598,819.29

Motion was made by Trustee Daily and seconded by Trustee Mackay to approve payment of all bills to be paid from March 17, 2025 through April 4, 2025 in the amount of \$ 598,819.29 as presented and reviewed by the Village Board of Trustees. Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

Reports:

Village Clerk/Treasurer – circulated and reviewed during audit review

Michael Sayles, Village Administrator

- Both live cams up an functional
- Welcome Center punch list down to 4 items
- DPW – old garage down, doing stone work and minor issues still with new building
- Mayor and Michael working on dedication for new band stand for June 25th with rain date on the 26th

Trustee Daily spoke about the USGS Creek Monitoring System and wondered if the Village should look into having a monitoring system at this end of Fish Creek? The installation cost is \$39,000 and it's \$12,500 annual. Looking at the data would let us know before Becks Grove.

Mayor Sullivan asked if people can access the data on real time? Trustee Daily responded yes. Michael Sayles said he could check with Canal Corp and John Healt of the Tug Hill Commission mentioned looking into the flood mitigation grant might possible be able to help

Trustee Lawrence asked Michael if the driveway to the green waste dumping area be graveled and Michael told Trustee Lawrence the plan is to black top it

Pat Goodenow, SVBRA

- Jason Wesley Floating Circus 8/22/25 10 performers 38 stops, requesting canal authority to remove chain link fence for show, their Van/Bus will need electric and will pitch tents in Sunset Park

Motion was made by Trustee Lawrence and seconded by Trustee Daily to allow the Floating Circus to utilize Sunset Park on 8/22/25. Carried as follows

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

John Healt, NOCCOG

- Referenced new guide for Village Boards
- Reported on upcoming webinars and grants available

Ryan Hall, SBVFD

- Reported the Boater Safety course was full
- Easter Egg Hunt on the 19th
- Met with Michael on Chicken Wing Run

Communications :

50 Forward sent request for \$2,000 for sponsorship for the performances of the 50 Forward Jammers and the Screaming Nurse – Kelly Walters was not able to attend Mayor Sullivan asked if anyone had any concerns and would prefer to wait for her? Being there were none

Motion was made by Trustee Ferriter and seconded by Trustee Daily to agree to sponsor the 50 Forward Jammers and the Screaming Nurse at a contribution of \$2,000.00. Carried as follows

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

OLAHC needs for 2025 received from Linda Williams by the Village Clerk – Mayor Sullivan gave the correspondence to Trustee Mackay to follow up on and to notify her that the Welcome Center is not ready

Received resignation from Anthony Tennant from the ZBA Board

Motion was made by Trustee Daily and seconded by Trustee Mackay to accept the resignation of Anthony Tennant from the ZBA at his request. Mayor Sullivan thanked Tony for his service and time to the Village Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

Announcements**Public:****Old Business:****New Business:****Tentative Budget 2025**

General Fund	\$1,682,560.00
Park Fund	\$ 47,903.00
Resort District	\$ 433,423.00
Water District	\$ 220,402.00
SB Water District	\$ 132,372.00
EOLWPAP	\$1,960,973.51
SBSD	\$ 764,199.00

Motion was made by Trustee Daily and seconded by Trustee Ferriter to adopt the tentative budget as the 2025 budget for the Village of Sylvan Beach as presented to the Village Board. Carried as follows

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

Mayor Sullivan would like to change the membership for the ZBA Board from a 5 member to a 3-member board.

Motion was made by Trustee Daily and seconded by Trustee Lawrence to change the ZBA membership from 5 to 3. Carried as follows

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

Mayor Sullivan announced that there will be a rededication of the bandstand June 25th from 6-8pm with the Moss Back Mule Band and other events will be planned as well.

Debrucque Greenhouses quote for flowers for 2025 \$11,975.00

Motion was made by Trustee Ferriter and seconded by Trustee Lawrence to authorize the purchase of the flowers from Debrucque Greenhouse at a cost of \$11,975.00 for the 2025 season. Carried as follows

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

Quotes from White's Farm Supply for 2 new Ferris mowers and trailer

Motion was made by Trustee Lawrence and seconded by Trustee Ferriter to trade both old mowers and trailers for 2 new mowers and trailers at a total cost of \$12,288.00 after trade in allowance of \$19,000, from Whites Farm Supply on the state contract pricing. Carried as follows


Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

Brittany Farnach-Brockway looking for vendor approval

Independence Day

Mona Felitto Sauce Co.	Light It Up Sauce. A fully prepared chicken wing, pizza, dipping sauce. Can also be used as a flavor enhancer.
KB Kustom Kraftz	Various sublimation items specializing in wind spinners and personalized designs Dtf various items Small three d children's toys Hats shirts blankets some glassware car coasters air fresheners
Carrieann's Creations	Handmade Reiki infused gemstone jewelry for adults and children, gemstone infused bath soaks, gemstone jewelry for pets and their people and handmade boho decor.
C & N Treasures	Lucky Bamboo Plants, Sun Catchers, Ducks and friends, jewelry, Incense, and misc.
The Mad Pickle Company	11 different types of shelf stable pickles and veggies, garlic tomato oil, dips, hummus, spreads, artisan breads All products pre packaged in our commercial kitchen in Syracuse NY
Missy's Rings & Things	Handmade: Jewelry, 3d figures, crochet items, miniatures, ducks and greeting cards. We are raising money for our Relay for Life Team Patty's Parade.

Pirates Weekend

Naomi's Creations	Handmade and resale jewelry diamond painting shoe charms straw toppers tapestries crochet fairy/dragon/pirate jars bundles and much more
Mimi's Closet	Jewelry keyrings backpack charms straw with toppers hand sanitizer and chapstick holders Stanley cup charms badge holders
Magpie Mercantile	I design and create wire and gemstone jewelry
Family Crafts	Sea shells  Art on wood Wooden Christmas trees and wooden items Jewelry Family Cook book in gift packages Norwex items
Excellus Medicare	I am an independent health insurance agent, specializing in Medicare, working with Excellus and other carriers. I will be giving out information and answering questions. Technically not direct sales, more informational

Canal Fest

Cheese Filled Company	Cheese Filled: Pepperoni, Pickles, Summer Sausage, Cheese/Pepperoni Spreads, Relish, Block Ohh! Cheese
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Motion was made by Trustee Ferriter and seconded by Trustee Lawrence to approve of the vendors as presented by Brittany Farnach-Brockway. Carried as follows

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

Mayor Sullivan asked the Board to go into Executive Session for possible litigation matters.

Motion was made by Trustee Daily and seconded by Trustee Ferriter to go out of the regular meeting into executive session to discuss litigation per the Mayor's request. Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

Motion was made by Trustee Ferriter and seconded by Trustee Mackay to close the executive session and return to the regular meeting. Carried as follows

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

Adjournment:

Motion was made by Trustee Mackay and seconded by Trustee Lawrence to adjourn the meeting at 8:19pm. Carried as follows:

Trustee Daily	Aye	Trustee Ferriter	Aye
Trustee Mackay	Aye	Trustee Lawrence	Aye

Respectfully submitted by

Wanda E Durant
Village Clerk-Treasurer
DRAFT