

**Village of Sylvan Beach
Board Meeting
October 16, 2023**

The Village Board of the Village of Sylvan Beach held their Regular Board meeting on Monday, October 16, 2023 at 6:30 pm. The meeting was attended with board members present and the public was not provided with a link to attend via zoom videoconference due to lack of having someone to run the zoom. Mayor Richard Sullivan presided over the meeting with the following in attendance

Roll Call:

Mayor Richard Sullivan	Present
Trustee Mark Daily	Present
Trustee David DeSantis	Absent - sick
Trustee Sue Mackay	Present
Trustee Thaddeus Lawrence	Present

Others in Attendance:

Michael Sayles, Village Administrator
Pat Goodenow, SVBRA

Approval of Minutes:

Motion made by Trustee Lawrence and seconded by Trustee Daily to accept the minutes of the Regular Meeting of October 2, 2023 as reported by the Village Clerk. Carried as follows:

Trustee Daily	Aye	Trustee DeSantis	Absent
Trustee Mackay	Aye	Trustee Lawrence	Aye

Approval and Audit of Bills:

General Fund	\$ 14,558.48
Park Fund	\$ -0-
Resort District	\$ 4,232.90
Municipal Water District	\$ 1,431.36
EOLWPAP	\$ 32,747.18
EOL IMPROVEMENT PROJECT	\$ 13,171.75
SBSD	\$ 181.75
Total	\$ 66,323.42

Motion was made by Trustee Daily and seconded by Trustee Lawrence to approve payment of all bills to be paid from October 2, 2023 through October 13, 2023 in the amount of \$66,323.42 as presented and reviewed by the Village Board of Trustees. Carried as follows:

Trustee Daily	Aye	Trustee DeSantis	Absent
Trustee Mackay	Aye	Trustee Lawrence	Aye

Reports:

Village Clerk/Treasurer – circulated and reviewed during audit review

Michael Sayles, Village Administrator

- Talked with Camden Group regarding EOL and things are running smoothly; they are currently working on a maintenance schedule
- Received a quote from Delta Engineers for the Bid process for the construction on the Welcome Center in the amount of \$6,575.00

Patrick Goodenow, SVBRA

- Reported that Chris Yates only collected \$2900 from the people who camped in the Park for the Jet Ski Races and half of that is for the SVBRA not the \$7500 that was expected
- Have 2 dates for 2024 already for board approval 6/22& 6/23/2024 and then again 9/7 & 9/8/2024

Motion was made by Trustee Daily and seconded by Trustee Lawrence to authorize the dates of 6/22, 6/23 and 9/7, 9/8/2024 for next years Jet Ski Races. Carried as follows

Trustee Daily	Aye	Trustee DeSantis	Absent
Trustee Mackay	Nay – not in favor of event	Trustee Lawrence	Aye
Mayor Sullivan	Aye		

Patrick St Thomas from the Sylvan Beach Volunteer Fire Department reported that the Chicken Wing Run went well and Pat has reached out to Pat Goodenow to see if there is an event that they could hold along with the Chicken Wing Run for next year

Virgina also reported on the Chicken Wing Run and also had a lot of positive comments.

- The run is always on the 3rd Saturday in September
- Looking to possibly close off Canal St to vehicle traffic next year for the safety of the pedestrians
- Trustee Daily would like to have someone take a look at the traffic flow in that it would all be going done Park Ave
- Mayor Sullivan inquired about the staggered launch and Virginia indicated that they are looking at it and will be making changes
- Will be working with Coast Guard again next years for permits

Pat Goodenow informed the board that the CNY Boat Show that normally takes place at the State Fair Grounds will be moving to Sylvan Beach

Communications:

Announcements

Public:

Theresa Ancone presented to the Village Board a list of questions she is looking for answers to. Asked about the parking lot information she was suppose to receive. Mayor Sullivan indicated he had it and would give the Clerk the power point and the drive with the Drone pictures from Trustee Daily. Mayor Sullivan asked that she please fill out the FOIL Form first. Theresa indicated she would see the Clerk on Tuesday. Theresa inquired about the bidding process for the pay stations and why they are not retro fitted. Mayor Sullivan explained he has been on a journey with upgrading the parking system and Ber National has the state bid so no need to bid elsewhere and the Village has been working with them since they installed the pay stations. Trustee Daily indicated he has looked into the app part of paid parking this is expensive and requires more employees and a lot of the suppliers for the apps come and go. Trustee Lawrence explained to Theresa how the state bid process works.

Resolutions:

WHEREAS, the Village board feels there is a need to create a new position the position of Codes Enforcement Trainee for the ease of transition in the future to a new Codes Enforcement Officer and to assist the current Codes Enforcement Officer with his duties and

WHEREAS, the position of Safety Public Officer to assist in the areas the Village needs a Safety Public Officer in regards to the Village directly and to assist with the Security Guard Company hired for summer coverage of the beach

THEREFORE, the Village of Sylvan Beach is requesting to create the new position of a Codes Enforcement Trainee and a Public Safety Officer of which both positions will be part time

BE IT RESOLVED by Trustee Lawrence and seconded by Trustee Daily to apply to the Oneida County Personnel for the new position of a Codes Enforcement Officer Trainee and Safety Public Officer. Carried as follows

Trustee Daily	Aye	Trustee DeSantis	Absent
Trustee Mackay	Aye	Trustee Lawrence	Aye

Old Business:

Need to approve Delta Engineers quote for bid process for the construction of Welcome Center

Motion was made by Trustee Daily and seconded by Trustee Lawrence to move forward with Delta Engineers on the bid process for construction of the Welcome Center at a cost of \$6575.00 Carried as follows

Trustee Daily	Aye	Trustee DeSantis	Absent
Trustee Mackay	Aye	Trustee Lawrence	Aye

New Business:

Mayor Sullivan asked the Board to go into executive session to discuss a couple of litigation issues.

Motion was made by Trustee Lawrence and seconded by Trustee Mackay to enter into an executive session at the Mayor's request to discuss litigation matters. Carried as follows

Trustee Daily	Aye	Trustee DeSantis	Absent
Trustee Mackay	Aye	Trustee Lawrence	Aye

Motion was made by Trustee Mackay and seconded by Trustee Daily to close the executive session and return to the regular meeting. Carried as follows

Trustee Daily	Aye	Trustee DeSantis	Absent
Trustee Mackay	Aye	Trustee Lawrence	Aye

Mayor Sullivan indicated there was only discussion and no decisions were made at this time.

Adjournment:

Motion was made by Trustee Lawrence and seconded by Trustee Mackay to adjourn the meeting at 8:02pm. Carried as follows:

Trustee Daily	Aye	Trustee DeSantis	Absent
Trustee Mackay	Aye	Trustee Lawrence	Aye

Respectfully submitted by

Wanda E Durant
Village Clerk-Treasurer

DRAFT