**Village of Sylvan Beach**

**Board Meeting**

**June 5, 2023**

The Village Board of the Village of Sylvan Beach held their Regular Board meeting on Monday, June 5, 2023 at 6:30 pm. The meeting was attended with board members present and the public was provided with a link to attend via zoom videoconference. Mayor Richard Sullivan presided over the meeting with the following in attendance

**Roll Call:**

Mayor Richard Sullivan Present

Trustee Mark Daily Present

Trustee David DeSantis Absent

Trustee Sue Mackay Present

Trustee Thaddeus Lawrence Present

Meeting called to order with the Pledge of Allegiance.

**Others in Attendance:**

Michael Sayles, Village Administrator

Pat Goodenow, SVBRA

John Healt, NOCCOG

**Approval of Minutes:**

Motion made by Trustee Daily and seconded by Trustee Mackay to accept the minutes of the Regular Meeting of May 15, 2023 as reported by the Village Clerk. Carried as follows:

Trustee Daily Aye Trustee DeSantis Absent

Trustee Mackay Aye Trustee Lawrence Aye

**Approval and Audit of Bills:**

|  |  |
| --- | --- |
| General Fund | $ 181,219.71 |
| Park Fund | $ 9.58 |
| Resort District | $ 7,185.93 |
| Water District | $ 4,697.56 |
| EOLWPAP | $ 53,124.88 |
| SBWD | $ 5,310.67 |
| SBSD | $ -0- |
| **Total** | **$ 251,548.33** |

Motion was made by Trustee Lawrence and seconded by Trustee Daily to approve payment of all bills to be paid from May 30, 2023 through June 5, 2023 in the amount of $251,548.33 as presented and reviewed by the Village Board of Trustees. Carried as follows:

Trustee Daily Aye Trustee DeSantis Absent

Trustee Mackay Aye Trustee Lawrence Aye

**Reports:**

Village Clerk/Treasurer – circulated and reviewed during audit review

Michael Sayles, Village Administrator

* Play ground is done just need some grading and seeding
* Flowers out on Main St, walk way through Amusement Park
* Sue and Thad planted Park and both entries to Village
* DPW finished Kenwood Ave Sidewalk
* Welcome signs being officially redone Victory Sign
* CCI finishing up
* Main St project will have final plans for next meeting
* Park projects are reimbursable

Pat Goodenow – SVBRA

John Healt – NOCCOG

* Have a metro account system to monitor traffic if interested there’s a form to be completed
* GPS system still available as well

Mayor Sullivan

* Memorial Day Service went well
* Hometown Heroes program is great

**Communications:**

Clerk received an email to use the bandstand for a wedding of about 20 people on August 5th at 2:00pm

Motion was made by Trustee Daily and seconded by Trustee to grant permission for the wedding on August 5th at 2:00pm. Carried as follows

Trustee Daily Aye Trustee DeSantis Absent

Trustee Mackay Aye Trustee Lawrence Aye

**Announcements**

**Public:**

**Resolutions:**

**Old Business:**

**New Business:**

Parking Pass Regulations were discussed and agreed to keep the policy as status quo with residency requirement and multi-family based on sewer units but have a policy put together with wording for verification of residency and regulations for camp grounds and number of sewer units to determine how many passes

Amendment 3 Engineer Agreement for Marina Drive/Birch Lane $11,100.00 total over budget $118,607

Motion was made by Trustee Daily and seconded by Trustee Lawrence to authorize amendment 3 of the engineer’s agreement with the Marina Drive/Birch Lane agreement of $11,100.00. Carried as follows

Trustee Daily Aye Trustee DeSantis Absent

Trustee Mackay Aye Trustee Lawrence Aye

Brittany Farnach-Brockway looking for approval of additional vendors for the 4th of July, Pirates Weekend and Canal Fest events.

Motion was made by Trustee Mackay and seconded by Trustee Lawrence to approve of the additional vendors as presented by Brittany Farnach-Brockway. Carried as follows

Trustee Daily Aye Trustee DeSantis Absent

Trustee Mackay Aye Trustee Lawrence Aye

Pat Goodenow’s request for Canal Fest

Motion was made by Trustee Daily and seconded by Trustee Lawrence to approve of the Childrens Passport Event and other animal activities as presented Carried as follows

Trustee Daily Aye Trustee DeSantis Absent

Trustee Mackay Aye Trustee Lawrence Aye

Mayor Sullivan requested that the Board go into executive session to discuss personnel matters and litigation issues.

Motion was made by Trustee Lawrence and seconded by Trustee Daily to go into executive session at the request of the Mayor for personnel and litigation issues. Carried as follows

Trustee Daily Aye Trustee DeSantis Absent

Trustee Mackay Aye Trustee Lawrence Aye

Motion was made by Trustee Lawrence and seconded by Trustee Mackay to close the executive session and return to the regular meeting. Carried as follows

Trustee Daily Aye Trustee DeSantis Absent

Trustee Mackay Aye Trustee Lawrence Aye

Motion was made by Trustee Daily and seconded by Trustee Mackay to authorize Mayor Sullivan to execute the consent to change attorneys and to move forward with getting price from Attorney Nadine Bell as discussed previously. Carried as follows

Trustee Daily Aye Trustee DeSantis Absent

Trustee Mackay Aye Trustee Lawrence Aye

**Adjournment:**

Motion was made by Trustee Mackay and seconded by Trustee Lawrence to adjourn the meeting at 7:39pm. Carried as follows:

Trustee Daily Aye Trustee DeSantis Absent

Trustee Mackay Aye Trustee Lawrence Aye

Respectfully submitted by

Wanda E Durant

Village Clerk-Treasurer

**DRAFT**