

**Village of Sylvan Beach
Board Meeting
April 5, 2021**

The Village Board of the Village of Sylvan Beach held their board meeting on Monday, April 5, 2021 at 6:30 pm with all board members present with public via zoom videoconference do to COVID 19 and executive order 202.1 a link was provided to the public. Mayor Richard Sullivan presided over the meeting and the following were in attendance

Roll Call:

Mayor Sullivan	Present
Trustee Daily	Present
Trustee DeSantis	Present – 6:41pm work
Trustee Shaughnessy	Present

Meeting was called to order with pledge of allegiance

Others in Attendance:

Village Administrator Michael Sayles
Village Clerk-Treasurer Wanda Durant
Patrick Goodenow, SVBRA

Announcements

Approval of Minutes:

Motion made by Trustee Daily and seconded by Mayor Sullivan to accept the minutes of the Regular Meeting of March 15, 2021 as reported by the Village Clerk. Carried as follows:

Trustee Daily	Aye	Trustee DeSantis	Absent
Trustee Shaughnessy	Abstain	official term started at this meeting	
Mayor Richard Sullivan	Aye		

Approval and Audit of Bills:

General Fund	\$	8,777.14
Park Fund	\$	223.16
Resort District	\$	1,003.84
Water District	\$	1,340.13
EOLWPAP	\$	6,818.46
SBSD	\$	-0-
Total	\$	18,162.73

Motion made by Trustee Daily and seconded by Trustee Shaughnessy to approve payment of all bills to be paid from March 15, 2021 through April 1, 2021 in the amount of \$ 18,162.73 as presented and reviewed by the Village Board of Trustees. Carried as follows:

Trustee Daily Aye
Trustee Shaughnessy Aye

Trustee DeSantis Aye

Reports:

Village Clerk/Treasurer – reports were reviewed during the audit of bills process

Michael Sayles – Village Administrator gave and submitted the following report:

- National Grid added 5 new lights a couple weeks ago on Main St. that M. Daily and I requested. 3 are over the crosswalks so that should help with pedestrian safety.
- PERMA performed a virtual risk management assessment on 4-5-21. We fared very well. They were very pleased with the organization at the DPW. There will be minor recommendations. However, they are easy and necessary items to implement.
- We are waiting for the contractor to get the final measurements on the Village exterior doors with ADA access. All costs are being paid for by the NYS Court JCAP grant, of which \$18k is for the doors project.
- A lot of Village spring cleanup is underway. We already had a March green waste run; which is rare. The focus the next few weeks will be the Sunset Park sidewalks and Main St. landscaping and mulching and painting Carello's Corner Bathhouse.
- Canal Corp is finalizing our revised permit for the canal wall which will allow the Village to enforce the new Village mooring zoning regulations. We will only report activity to them. We will post a few new signs stating the regulations.
- LASTLY, there were many posts on social media regarding the lack of (perceived) transparency related to the newly adopted zoning regulations. I was referred to as "lying" about the activities related to posts on the Village Facebook and web pages. I would like to point out a few facts-
 - o Mayor Horan and the Board approved the establishment of a Zoning Review Committee that worked on zoning regulations for 20 months.
 - o Mayor Horan and I made it a priority to report on the Committee's progress at every Board meeting for the 20 months.
 - o Every board meeting for the last year has been streamed via Zoom where the progress was reported.
 - o The Village has posted 5 versions of the zoning regulation revisions on the Village website and Facebook pages including maps.
 - o The public hearing on the zoning revisions that was held in January 2021 was advertised, as required, in the Rome Sentinel as well as on the Village website and Facebook pages.
 - o The Village took all comments received from the public hearing as well as emails into consideration and incorporated a number of the suggestions into the zoning language changes as well as the map.
 - o The Village submitted the proposed regulations to the Oneida County Planning Department and received no required revisions.
 - o The Village filed the necessary SEQR form with Oneida County.

- The Village Planning Board reviewed the preliminary and final versions of all the zoning regulation changes, including the zoning map, and recommended approval of the zoning revisions to the Village Board.
- The Village Board adopted the changes at the March meeting and the final versions of the zoning regulations and map were posted on the Village shortly after the meeting.
- Enough said on transparency.

Mayor Sullivan indicated that he and Michael looked at the lights and Michael did a great job. The Mayor also said thank you to Michael for working with Wanda and Chuck and setting up Village emails

Pat Goodenow of the SVBRA reported that the Bikes at the Beach was going to remain on Tuesdays and would begin June 15th and run for 10 Tuesdays, which is Tuesday before State Fair, and is asking for approval from the board for this event.

Motion was made by Trustee Daily and seconded by Trustee Shaughnessy to approve the event Bikes at the Beach to begin June 15th and continue for 10 Tuesdays through the summer. Carried as follows

Trustee Daily	Aye	Trustee DeSantis	Aye
Trustee Shaughnessy	Aye		

Pat Goodenow also indicated that he hoped to have the calendar of events by the first meeting in May.

CAC - Nick Malone reported on the committee's behalf by reviewing the report sent to the board.

Mayor Sullivan mentioned that the CAC was looking for feedback on some of the items they have been talking about and Mayor Sullivan wanted them to know what the Board has been working on

Security – the budget has been increased for Security for the upcoming season and that they are reviewing the contract now and coming up with a plan. The Mayor invited a member of the CAC to attend those discussions but the plan will not be posted

Zoning Enforcement – the Village has invested in Michael Sayles to have the training and in less than a month will have his credentials which should help

Grants – Village is in final stages of the LWRP which allows the village to add their wish list with the State.

Trustee DeSantis and Kristyn Bucciero Beckwith, Director of Marking for United Way talked about a sign project for the vanderLinde Park where they would place 6-10 signs for children and the second half of the project would be for beautification, both thought

this would be a good project for the CAC. Project dates looking at June 22nd or 23rd anyone wants to sponsor or volunteer would be welcomed.

All reports are on file with the Village Clerk for review

Communications:

Public:

Resolutions:

WHEREAS, the Village of Sylvan Beach reaffirms that continued membership in NOCCOG is important to both the town/village and the region, and

WHEREAS, NYS General Municipal Law Article 5-G requires that any intermunicipal agreement be renewed within a five-year period.

BE IT RESOLVED, by Trustee Daily and seconded by Trustee Shaughnessy that the Village of Sylvan Beach approves renewing the intermunicipal agreement, and be it further

RESOLVED, that a copy of this resolution be transmitted to NOCCOG for its records. Carried as follows

Trustee Daily	Aye	Trustee DeSantis	Aye
Trustee Shaughnessy	Aye		

Old Business:

OIN Parking Agreement for Lake House Casino for 2021 season 13 parking spaces designated along Park Ave for \$1000 each or \$13,000 annually along with 200 additional parking passes at \$25.00 each along with production costs.

Motion was made by Trustee Daily and seconded by Trustee DeSantis to authorize Mayor Sullivan to execute the parking agreement with OIN for Lake House Casino for 2021-2022. Carried as follows

Trustee Daily	Aye	Trustee DeSantis	Aye
Trustee Shaughnessy	Aye		

New Business:

Application to renew insurance policy with NYMIR through Gates Cole
Motion was made by Trustee Daily and seconded by Trustee DeSantis authorizing Mayor Sullivan to sign the annual renewal application for insurance coverage with NYMIR Insurance through Gates Cole Insurance Agency. Carried as follows

Trustee Daily	Aye	Trustee DeSantis	Aye
Trustee Shaughnessy	Aye		

Village Clerk would like to dispose of two computers in the office with Computers with a Heart one Toshiba Laptop and the 2003 Dell Server. Both are unusable and the hard drive will be removed from the server and stored with the Village Clerk.

Motion was made by Trustee Daily and seconded by Trustee DeSantis authorizing Computers with A Heart to dispose of the Toshiba Laptop and the 2003 Dell Server. Carried as follows

Trustee Daily	Aye	Trustee DeSantis	Aye
Trustee Shaughnessy	Aye		

EOL

The drafts of the Preliminary Official Statement and Notice of Sale for the Village's Bond Anticipation Note issue scheduled to sell on April 12th and close on April 22nd have been reviewed by Michael the Village Administrator and are being reviewed by the Village Attorney. The Chief Fiscal Officer of the Village will be required to certify as to the accuracy of this Official Statement at the time of closing, therefore, asking all parties to carefully review this draft and provide Fiscal Advisors with any comments by Wednesday, April 7th. The Village Attorney is specifically reviewing the section entitled "LITIGATION" for accuracy and will advise Fiscal Advisors accordingly.

Motion was made by Trustee DeSantis and seconded by Trustee Shaughnessy to acknowledge and approve of the accuracy of the Notice of Sale and Preliminary Official State as reviewed by the Village Administrator and pending the review of the Village Attorney. Carried as follows

Trustee Daily	Aye	Trustee DeSantis	Aye
Trustee Shaughnessy	Aye		

Adjournment:

Motion was made by Trustee Shaughnessy and seconded by Trustee DeSantis to adjourn the meeting at 7:18 pm. Carried as follows

Trustee Daily	Aye	Trustee DeSantis	Aye
Trustee Shaughnessy	Aye		

Respectfully submitted by

Wanda E Durant
Village Clerk-Treasurer

DRAFT

Action Items for meeting of April 5th 2021

Village Clerk to send NOCCOG Resolution for renewal of membership

Village Clerk to dispose of computer equipment

Village Clerk to have Mayor sign insurance application and parking agreement

Village Clerk to follow through with Fiscal Advisors on Sale of Bond Anticipation Note