**Village of Sylvan Beach**

**Board Meeting**

**December 4, 2023**

The Village Board of the Village of Sylvan Beach held their Regular Board meeting on Monday, December 4, 2023 at 6:30 pm. The meeting was attended with board members present and the public was not provided with a link to attend via zoom videoconference due to link being broken. Mayor Richard Sullivan presided over the meeting with the following in attendance

**Roll Call:**

Mayor Richard Sullivan Present

Trustee Mark Daily Present

Trustee Mark Ferriter Present

Trustee Sue Mackay Present

Trustee Thaddeus Lawrence Present

**Others in Attendance:**

Michael Sayles, Village Administrator

Pat Goodenow, SVBRA

Linda Williams Oneida Lake Arts & Heritage Center

Joe Rowlands, Tug Hill Commission

**Approval of Minutes:**

Motion made by Trustee Mackay and seconded by Trustee Lawrence to accept the minutes of the Public Hearing and Regular Meeting of November 20, 2023 as reported by the Village Clerk. Carried as follows:

Trustee Daily Aye Trustee Ferriter Aye

Trustee Mackay Aye Trustee Lawrence Aye

**Approval and Audit of Bills:**

|  |  |
| --- | --- |
| General Fund | $ 15,833.12 |
| Park Fund | $ 78.67 |
| Resort District | $ 173.66 |
| EOLWPAP | $ 17,859.42 |
| EOL IMPROVEMENT PROJECT | $ 307.16 |
| SBSD | $ 276.99 |
| **Total** | **$ 34,559.02** |

Motion was made by Trustee Daily and seconded by Trustee Lawrence to approve payment of all bills to be paid from November 20, 2023 through December 4, 2023 in the amount of $34,559.02 as presented and reviewed by the Village Board of Trustees. Carried as follows:

Trustee Daily Aye Trustee Ferriter Aye

Trustee Mackay Aye Trustee Lawrence Aye

**Reports:**

Village Clerk/Treasurer – circulated and reviewed during audit review

Michael Sayles, Village Administrator

* Received approval from DEC on Specs for new EOL Facility, will be a 24 month completion
* Still working under consent order from DEC
* Welcome Center Bids should be in at end of the week; Delta will review and we should know the following week who the winning bidder is
* Christmas Decorations are up
* Leaf pick up is done
* DPW Crew is ready for winter
* NYS Police lease is up for renewal

Trustee Daily inquired about the wreaths, they are aging and starting to filter out. Michael indicated that the DPW will be taking an inventory on the poles along Spencer, Main St and Park Ave of brackets, power etc. This will help with making a plan for new decorations

Trustee Mackay inquired about the lights on the Canal and Michael responded that someone from the Canal Authority would be out on December 7th to take a look

Trustee Lawrence asked if a bathroom could be affixed to the Troopers Building, Michael indicated that we would not be able to add it to the building but can look into a standalone bathroom in the park.

Trustee Daily asked if in lieu of the port a Johns we could look into the trailer style

Mayor Sullivan asked the board for their approval on a quote received from TriNova in the amount of $4235.00 to calibrate the flow meters in the EOL System which are part of the scada system.

Motion was made by Trustee Daily and seconded by Trustee Ferriter to authorize TriNova to calibrate the flow meters in the EOL System at a cost of $4235.00. Carried as follows

Trustee Daily Aye Trustee Ferriter Aye

Trustee Mackay Aye Trustee Lawrence Aye

Joe Rowland from the Tug Hill Commission reported on upcoming training, seminars and grants

Pat Goodenow reported that the Vienna’s Farmers Market has found a new location at the Oneida Lake Arts & Heritage Center and will hopefully be there year round being inside during the winter months. Pat also mentioned he is working on the calendar of events for 2024

**Communications:**

**Announcements**

**Public:**

Linda Williams Oneida Lake Heritage and Arts Center indicated that the lease is up at the end of the year and she intends to move forward. The Mayor told her that the Village would help sponsor the Sylvan Beach Museum and to get with the Clerk for the details.

**Resolutions:**

**Old Business:**

**New Business:**

Sheridan Engineers is requesting to partner with IPD Engineers for the Bid Packages of the DPW Construction at a proposed cost of $19,500 once bid packages are ready can put out for bid.

Motion was made by Trustee Lawrence and seconded by Trustee Daily to approve the proposal from IPD Engineers for the Bid Packages of the DPW Construction under Sheridan Engineers who will then advertise for bids. Carried as follows

Trustee Daily Aye Trustee Ferriter Aye

Trustee Mackay Aye Trustee Lawrence Aye

Credit Card Statements have been received for a total of $3,179.77 that need to be paid the normal full break down will be provided by the next meeting Deputy Clerk has been out all week.

Motion was made by Trustee Ferriter and seconded by Trustee Daily to authorize the payment of the credit card statements for a total of $3,179.77 with the details to be presented by the next meeting as paid. Carried as follows

Trustee Daily Aye Trustee Ferriter Aye

Trustee Mackay Aye Trustee Lawrence Aye

Letter of resignation of ZBA Board from Mark Ferriter

Motion was made by Trustee Daily and seconded by Trustee Makay to accept Mark Ferriter’s resignation from the ZBA Board as he has accepted the appointment of Trustee to fill a vacancy. Carried as follows

Trustee Daily Aye Trustee Ferriter N/A

Trustee Mackay Aye Trustee Lawrence Aye

Mayor Sullivan instructed the Village Clerk to send an invoice to the coordinators of the Chicken Wing Run for the parking passes that were to be sold at $20.00 per pass to the participants.

**Adjournment:**

Motion was made by Trustee Mackay and seconded by Trustee Lawrence to adjourn the meeting at 7:35pm. Carried as follows:

Trustee Daily Aye Trustee Ferriter Aye

Trustee Mackay Aye Trustee Lawrence Aye

Respectfully submitted by

Wanda E Durant

Village Clerk-Treasurer

**DRAFT**