

**Village of Sylvan Beach  
Board Meeting  
June 17, 2019**

The Village Board of the Village of Sylvan Beach held their board meeting on Monday, June 17, 2019, at 7:30pm at the Village Hall, 808 Marina Drive, Sylvan Beach, New York. Mayor Gregory Horan presided over the meeting with the following in attendance

**Roll Call:**

Mayor Horan	Present
Trustee Campbell	Present
Trustee Daily	Present
Trustee Clements	Present
Trustee Sullivan	Present

Meeting was called to order with the pledge of allegiance

**Others in Attendance:**

Michael Sayles, Village Administrator  
Norm Leach, Oneida County Legislator  
Harlan Moonan, Tug Hill Commission

**Approval of Minutes:**

Motion made by Trustee Daily and seconded by Trustee Campbell to accept the minutes of the Regular Meeting of June 3, 2019 as reported by the Village Clerk. Carried as follows:

Trustee Campbell	Aye	Trustee Clements	Aye
Trustee Daily	Aye	Trustee Sullivan	Aye

**Approval and Audit of Bills:**

General Fund	\$ 12,839.66
Park Fund	\$ 859.35
Resort District	\$ 4,337.80
Water District (Sylvan Beach)	\$ 5,920.26
EOLWPAP	\$ 41,379.82
SBSD	\$ -0-
<b>Total</b>	<b>\$ 65,336.89</b>

Motion made by Trustee Clements and seconded by Trustee Campbell to approve payment of all bills to be paid from June 4th through June 14th, 2019 in the amount of \$ 65,336.89 as presented and reviewed by the Village Board of Trustees. Carried as follows:

Trustee Campbell	Aye	Trustee Clements	Aye
Trustee Daily	Aye	Trustee Sullivan	Aye

**Reports:**

Village Clerk/Treasurer

Village Justice

Village CEO

Village Administrator, Michael Sayles reported drone installation ready to break ground, received reimbursement for damage in parking lot during last winter storm, buying 2 new parking stations 1 going on Spencer Ave, 1 in Sunset Parking Lot and redeploying the damaged one total of 3. 2 will be able to accept credit cards 2.75% handling fee. Will be getting 2 double charging stations 1 Spencer Ave and 1 Sunset Park. Looked into 4 way stop at Vienna and 16<sup>th</sup> Ave place red reflective tape along with 4 way stop ahead sign. Should look at purchasing a second solar speed sign to be placed there as well.

All reports are on file with the Village Clerk for review

**Communications:**

Extended Yoga Classes received from Susan Dennis through end of year

Motion was made by Trustee Clements and seconded by Trustee Campbell to agree to the extended Yoga Classes as agreed upon in current contract. Carried as follows

Trustee Campbell	Aye	Trustee Clements	Aye
Trustee Daily	Aye	Trustee Sullivan	Aye

**Public:**

Norm Leach reported they are working on Higginsville Bridge should be taking old bridge out today

Harlan reported on upcoming training and the NOCCOG fall annual meeting will be September 26<sup>th</sup>

Don Carbone requested to be able to service food from his trailer that will be set up in the lot of the old Sunshine Grociers the food trailer will be named Carbone’s Beach Side. Don indicated he has all the health permits. It was asked if Don had taken ownership as yet and he has not closed yet. A poll was taken by each Trustee and they all indicated they would approve the vendor permit once he has proof of ownership.

Motion was made by Trustee Daily and seconded by Trustee Clements to approve a vendor permit for Carbone’s Beach Side with all the proper food permits from the health department and ownership of the property. Carried as follows

Trustee Campbell	Aye	Trustee Clements	Aye
Trustee Daily	Aye	Trustee Sullivan	Aye

Pat Goodenow inquired about having the Franklin Car Show on Wednesday July 31<sup>st</sup> they would be in Sunset Park afternoon early evening. The Board was okay with this.

Pat Goodenow also inquired about the boat show for August 24<sup>th</sup> – 25<sup>th</sup> if it would be possible for the boats to come in as early as Thursday and leave on Monday, too many to get in and out in 1 day. The Board agreed this would be fine.

**Resolutions:**

**Old Business:**

Main St revitalization – Michael met with Chris Curio of EDGE, Senator Griffo suggested meeting with Rome planning and development. Trustee Campbell inquired about community involvement. Mayor Horan asked Trustee Campbell to head the committee and to field through Michael.

Jet Ski Race – swim area will be closed for weekend due to race

**New Business:**

Village Administrator Michael Sayles asking board to approve of policy for paying employees for cancer screening appointments and to update employee handbook section 3 with section 3.3.3 Cancer Screening and 3.3.4 Sun Safety to help prevent skin cancer by providing sun protective equipment

Motion was made by Trustee Clements and seconded by Trustee Campbell to approve of updating the policy for the employee handbook with section 3.3.3 Cancer Screening as where the Village will pay for the time and employee needs for cancer screening up to 8 hours annually and also section 3.3.4 Sun Safety to help prevent skin cancer. Carried as follows

Trustee Campbell	Aye	Trustee Clements	Aye
Trustee Daily	Aye	Trustee Sullivan	Aye

Village Administrator Michael Sayles is requesting approval of Bid Documents to be advertised or let for bid for the paving as requested in the Bid Documents.

Motion was made by Trustee Daily and seconded by Trustee Campbell to approve and authorize Michael Sayles to advertise or let out Bid Documents for paving of Village Roads as indicated within the documents 16<sup>th</sup> Ave and 14<sup>th</sup> Ave as a secondary. Carried as follows

Trustee Campbell	Aye	Trustee Clements	Aye
Trustee Daily	Aye	Trustee Sullivan	Aye

Village Clerk – Treasurer, Wanda Durant requesting approval of a corrected tax bill for property located at 508 20<sup>th</sup> Ave – house was demolished last June and by over sight it

was not removed from data base – Owner has requested a new bill indicating house has been removed previous assessment was \$41,000 Town of Vienna Assessor has reduced the assessment to \$12,500 as there is still a garage on the property.

Motion was made by Trustee Campbell and seconded by Trustee Clements authorizing the Village Clerk-Treasurer to correct the tax bill indicating the new assessment of \$12,500 for property at 508 20<sup>th</sup> Ave. Carried as follows

Trustee Campbell	Aye	Trustee Clements	Aye
Trustee Daily	Aye	Trustee Sullivan	Aye

### **EOL**

Trustee Daily inquired about the lateral charge and that the Board rethink this charge as the cost of this should be paid for. The clerk was asked by the Mayor to have the language for the payment process for next meeting.

### **Adjournment:**

Motion was made by Trustee Campbell and seconded by Trustee Clements to adjourn the meeting at 8:47pm. Carried as follows

Trustee Campbell	Aye	Trustee Clements	Aye
Trustee Daily	Aye	Trustee Sullivan	Aye

Respectfully submitted by

Wanda E Durant  
Village Clerk-Treasurer  
**DRAFT**