

**Village of Sylvan Beach
Board Meeting
August 7, 2017**

The Village Board of the Village of Sylvan Beach held their board meeting on Monday, August 7, 2017 at 4:00 pm at the Village Hall, 808 Marina Drive, Sylvan Beach, New York. Mayor Horan presided over the meeting with the following in attendance

Roll Call:

Mayor Horan	Present
Trustee Campbell	Present
Trustee Shaughnessy	Absent (vacation)
Trustee Clements	Present
Trustee Sullivan	Present

Meeting called to order with the pledge of allegiance

Others in Attendance:

Dan Lehmann, Public Works Supervisor

Approval of Minutes:

Motion made by Trustee Campbell and seconded by Trustee Sullivan to accept the minutes of the Regular Meeting of July 17th, 2017 as reported by the Village Clerk. Carried as follows:

Trustee Campbell	Aye	Trustee Clements	Aye
Trustee Shaughnessy	Absent	Trustee Sullivan	Aye

Approval and Audit of Bills:

General Fund	\$ 26,131.40
Park Fund	\$ 434.24
Resort District	\$ 3,730.66
Water District	\$ -0-
EOLWPAP	\$ 35,929.28
SBSD	\$ -0-
Capital Project	\$ -0-
Sylvan Beach Water Fund	\$ -0-
Total	\$ 66,225.58

Motion made by Trustee Clements and seconded by Trustee Campbell to approve payment of all bills to be paid from July 17th, 2017 through August 4th, 2017 in the amount of \$ 66,225.58 as presented and reviewed by the Village Board of Trustees. Carried as follows:

Trustee Campbell	Aye	Trustee Clements	Aye
Trustee Shaughnessy	Absent	Trustee Sullivan	Aye

American Arborist Company invoice for removal of dead tree in park near fountain. Kiosk was damaged and was waiting to hear back from Mr. Karst who will be making restitution for the kiosk.

Motion was made by Trustee Clements and seconded by Trustee Sullivan to pay the invoice in the amount of \$1,000.00 for the removal of dead tree near fountain in Spencer's Grove. Carried as follows

Trustee Campbell	Aye	Trustee Clements	Aye
Trustee Shaughnessy	Absent	Trustee Sullivan	Aye

Invoice for GT Cornerstone received in the amount of \$5430.00, originally emailed to Joe Benedict.

Motion was made by Trustee Clements and seconded by Trustee Campbell to pay the invoice to GT Cornerstone in the amount of \$5430.00. Carried as follows

Trustee Campbell	Aye	Trustee Clements	Aye
Trustee Shaughnessy	Absent	Trustee Sullivan	Aye

Reports:

Village Clerk/Treasurer
CEO
Village Justice

All reports are on file with the Village Clerk for review

Communications

Request for Service from Mr. and Mrs. Lloyd Baker regarding Vienna Rd Public Access

Public:

Resolutions:

Old Business:

Village Administrator Benefits – waiting for position to be retitled as full time.

Health Insurance – Including current Health Savings Funds, employee contribution 12% of premium

Sick time – ½ day per month for 6 days per year. No carry over of unused sick days to next calendar year.

Vacation time – 20 days per year with vacation days to be used in the year earned and not carried over into next calendar year.

Holidays – New Years, Memorial Day, July 4th, Labor Day, Columbus Day, Thanksgiving Day and Day after, and Christmas

Motion was made by Trustee Clements and seconded by Trustee Sullivan to approve of benefits for the Village Administrator Position as presented. Carried as follows

Trustee Campbell	Aye	Trustee Clements	Aye
Trustee Shaughnessy	Absent	Trustee Sullivan	Aye

Assistant Wastewater Treatment Plant Operator

Motion was made by Trustee Clements and seconded by Trustee Sullivan to advertise for the position of Assistant Wastewater Treatment Plant Operator with the starting pay to be \$20.85 per hour. Carried as follows

Trustee Campbell	Aye	Trustee Clements	Aye
Trustee Shaughnessy	Absent	Trustee Sullivan	Aye

Radar Speed Sign tabled until 9/18 meeting

Swim Area Safety Plan tabled until 9/18 meeting

Marina Dr Sewer Line Mayor will reach out to Montroy himself

New Business:

LWRP Public Open House Wednesday, September 13th from 6:00 pm until 8:00 pm

Motion made by Trustee Clements and seconded by Trustee Campbell to approve of the Public Open House for public comment on the LWRP on Wednesday, September 13th from 6:00 pm until 8:00 pm at the Village Office. Carried as follows

Trustee Campbell	Aye	Trustee Clements	Aye
Trustee Shaughnessy	Absent	Trustee Sullivan	Aye

Chris Mosher Civil Engineer with NYS DOT requesting use of the Village Office to hold a public hearing on August 22nd to start at 6pm regarding project at intersection of Route 31 and Route 13. More details to follow

Motion was made by Trustee Sullivan and seconded by Trustee Campbell allowing NYS DOT to hold a public hearing at the Village Office on August 22nd to begin at 6:00 pm. Carried as follows

Trustee Campbell	Aye	Trustee Clements	Aye
Trustee Shaughnessy	Absent	Trustee Sullivan	Aye

John Porter, CEO has completed the annual inspection for Hidden Point Camp Grounds their 2017 annual operating permits and has found that they are substantially in compliance and recommends issuing of the operating permits for 2017.

Motion was made by Trustee Clements and seconded by Trustee Sullivan to authorize the issuance of the 2017 Annual Campground operating permits to Hidden Point Camp Grounds on the recommendation of John Porter, CEO. Carried as follows

Trustee Campbell	Aye	Trustee Clements	Aye
Trustee Shaughnessy	Absent	Trustee Sullivan	Aye

Squires Landing (Vienna Rd access), Allan Brown from the Town to clean up the lot and dig out the kayak/canoe launch. Might need some stone or/and sand. After some discussion it was decided that the board needed to take a site visit and really look at the best use if kayak launch how do they get the kayaks in, etc. To discuss again at the September 18th meeting.

Training Distracted Driving Prevention Sept 28th 9:00 am – 10:30 am for DPW and EOL workers at the Hamilton Public Library.

Motion by Trustee Clements and seconded by Trustee Campbell to send DPW and EOL employees to the distracted driving prevention seminar on September 28th at the Hamilton Public Library sponsored by NYMIR. Carried as follows

Trustee Campbell	Aye	Trustee Clements	Aye
Trustee Shaughnessy	Absent	Trustee Sullivan	Aye

EOL

Village Clerk would like to reopen account for EOL Capital Reserve and Recovery putting the money back that was used for the improvements project.

Motion was made by Trustee Sullivan and seconded by Trustee Campbell authorizing the Village Clerk-Treasurer and the Mayor to reopen the account for Capital Reserve and Recovery for EOL with Adirondack Bank. Carried as follows

Trustee Campbell	Aye	Trustee Clements	Aye
Trustee Shaughnessy	Absent	Trustee Sullivan	Aye

Quotes for 3 SST Packing Gland from New Deal Fabrications for \$1978.50 – per procurement policy only requires Mayor approval

Price Quote for 3 Hydronic 24000 BTU Unit Heaters – per procurement policy only requires Mayor approval

H-MAC \$419.94 ea
SupplyHouse \$429.95 ea
EComfort \$508.40

Price Quotes for 6 Killark LED Light Fixtures – per procurement policy only requires Mayor approval

Newegg \$1,416.78 ea
Fastenal \$1558.19 ea
Grainger \$1,886.00 ea

William DeFazio is requesting that Dan Lehmann and David DeFazio attend how to communicate with tact and professionalism in Utica Aug 30-31 cost \$299 per person and also dealing with difficult people in Syracuse October 5th cost \$99.00 per person

Motion was made by Trustee Clements and seconded by Trustee Sullivan to approve of the classes for David DeFazio as requested by William DeFazio and if Dan Lehmann would also like to attend they would approve of this as well. Carried as follows

Trustee Campbell	Aye	Trustee Clements	Aye
Trustee Shaughnessy	Absent	Trustee Sullivan	Aye

Mayor Horan at 4:45 requested that the board and village clerk go into executive session to discuss personnel issues.

Motion was made by Trustee Campbell and seconded by Trustee Clements to go into executive session at the request of the Mayor to discuss personnel issues. Carried as follows

Trustee Campbell	Aye	Trustee Clements	Aye
Trustee Shaughnessy	Absent	Trustee Sullivan	Aye

Mayor Horan discussed with the board that William DeFazio has accumulated 98.51 days of vacation since 2013 in 2013 he went over and the pay rate was at that time \$24.34 per hour equaling \$19,181.87. William DeFazio had come to the Mayor with a payout of the 98.51 days to be paid out at the \$24.34 per hour and to be paid to him on a weekly basis. Mayor Horan indicated to the board that he would like to accept this offer.

Motion was made by Trustee Clements and seconded by Trustee Sullivan to accept the proposed pay out to William DeFazio \$19,181.87 on a weekly basis for the 98.51 accumulated vacation days above the allotted amount in labor contract at an hourly rate of \$24.34 per hour. Carried as follows

Trustee Campbell	Aye	Trustee Clements	Aye
Trustee Shaughnessy	Absent	Trustee Sullivan	Aye

Mayor Horan indicated that he would have Butch Ventura draw up an agreement to be signed by the village and William DeFazio agreeing to this.

Motion was made by Trustee Campbell and seconded by Trustee Clements to close the executive session at 5:50 and enter back into the regular meeting. Carried as follows

Trustee Campbell	Aye	Trustee Clements	Aye
Trustee Shaughnessy	Absent	Trustee Sullivan	Aye

Mayor Horan informed everyone of the decision made during executive session to pay out William DeFazio for the accumulated vacation days he has acquired from 2013.

Adjournment:

Motion was made by Trustee Campbell and seconded by Trustee Sullivan to adjourn the meeting at 5:55 pm. Carried as follows

Trustee Campbell	Aye	Trustee Clements	Aye
Trustee Shaughnessy	Absent	Trustee Sullivan	Aye

Respectfully submitted by

Wanda E Durant
Village Clerk-Treasurer
DRAFT