

**Village of Sylvan Beach  
Board Meeting  
November 18, 2019**

The Village Board of the Village of Sylvan Beach held their board meeting on Monday, November 18, 2019, at 7:30 pm at the Village Hall, 808 Marina Drive, Sylvan Beach, New York. Deputy Mayor Joseph Clements presided over the meeting, while Mayor Horan is on vacation, with the following in attendance

**Roll Call:**

Mayor Horan	Present via Skype
Trustee Campbell	Present
Trustee Daily	Absent (work)
Trustee Clements	Present
Trustee Sullivan	Present

Meeting was called to order with pledge of allegiance

**Others in Attendance:**

Michael Sayles, Village Administrator  
Daniel Lehmann, Street Superintendent  
Norm Leach, County Legislator  
Harlan Moonan, Tug Hill Commission

**Approval of Minutes:**

Motion made by Trustee Campbell and seconded by Trustee Sullivan to accept the minutes of the Regular Meeting of November 4, 2019 as reported by the Village Clerk. Carried as follows:

Trustee Campbell	Aye	Trustee Clements	Aye
Trustee Daily	Absent	Trustee Sullivan	Aye

**Approval and Audit of Bills:**

General Fund	\$ 62,458.35
Park Fund	\$ 1,387.51
Resort District	\$ 1,516.08
Water District (Sylvan Beach)	\$ -0-
EOLWPAP	\$ 61,020.09
SBSD	\$ 5,583.87
<b>Total</b>	<b>\$ 131,965.90</b>

Motion made by Trustee Sullivan and seconded by Trustee Campbell to approve payment of all bills to be paid from November 4<sup>th</sup> through November 18<sup>th</sup>, 2019 in the amount of

\$ 131,965.90 as presented and reviewed by the Village Board of Trustees. Carried as follows:

Trustee Campbell	Aye	Trustee Clements	Aye
Trustee Daily	Absent	Trustee Sullivan	Aye

**Reports:**

Village Clerk/Treasurer – reports circulating

DPW- Dan reported the kayak launch had been pulled will need some minor repairs prior to putting back in. Dan also indicated all equipment is ready for plowing

Village Justice – reports circulating

Village Administrator – Michael reported the paving is just about complete need to finish 18<sup>th</sup> @ Pleasant Ave and risers need to go in yet. The second speed monitoring sign has been ordered and Smith’s Flooring came in as lowest bid for the replacing of the flooring in the lobby area from the water leak. Michael also has the facebook page up on a trial basis. Michael indicated that he has sent letters to the Town requesting financial assistance and to see if they are interested in the 2013 International and have heard nothing. Received 2 quotes for new furnace at DPW. Zoning Committee meeting today finalized proposed zoning map next meeting will be on the 25<sup>th</sup> at 4:00 pm.

Norm Leach Oneida County Legislator reported the County has gone through the budget process

Harlan Moonan of Tug Hill reported on upcoming conference

Reports are on file with the Village Clerk for review

**Communications:**

**Public:**

**Resolutions:**

**Old Business:**

**New Business:**

Village and EOL Employees completed their annual Sexual Harassment and Workplace Violence training as required by NY State.

Sexual Harassment Policy update as required by NY State to be added to Personnel Policy

Motion was made by Trustee Campbell and seconded by Trustee Sullivan to add the Sexual Harassment policy as recommended by New York State to the Village Policy and Procedure handbook. Carried as follows

Trustee Campbell	Aye	Trustee Clements	Aye
Trustee Daily	Absent	Trustee Sullivan	Aye

EOL invoiced Village for extra services required for inspection of sewer lines within the Village 1 invoice for \$7,269.90 and the 2<sup>nd</sup> invoice for \$6,184.20. Invoices are in accordance with the new fee schedule set in place. Mayor asked that the Board review prior to paying. The Board had reviewed the invoices and there were no questions will be presented for payment at next meeting.

**EOL**

Jack Dodson Proposal/Agreement – Preliminary Design Phase EOL-WWTP

Motion was made by Trustee Sullivan and seconded by Trustee Campbell to accept and agree to execute the Dodson & Associate Proposal/Agreement – Preliminary Design Phase EOLWWTP Upgrade in the amount of \$240,000 and authorize the Deputy Mayor to sign as the Mayor is out of town. Carried as follows

Trustee Campbell	Aye	Trustee Clements	Aye
Trustee Daily	Absent	Trustee Sullivan	Aye

**Adjournment:**

Motion was made by Trustee Campbell and seconded by Trustee Sullivan to adjourn the meeting at 7:52 pm. Carried as follows

Trustee Campbell	Aye	Trustee Clements	Aye
Trustee Daily	Absent	Trustee Sullivan	Aye

Respectfully submitted by  
Wanda E Durant  
Village Clerk-Treasurer

**DRAFT**