

**Village of Sylvan Beach
Board Meeting
August 20, 2018**

The Village Board of the Village of Sylvan Beach held their board meeting on Monday, August 20, 2018, at 7:30pm at the Village Hall, 808 Marina Drive, Sylvan Beach, New York. Deputy Mayor Joseph Clements presided over the meeting with the following in attendance in the absence of Mayor Horan.

Roll Call:

Mayor Horan	Absent (NYS Fair)
Trustee Campbell	Present
Trustee Shaughnessy	Present
Trustee Clements	Present
Trustee Sullivan	Present

Meeting was called to order with Pledge of Allegiance

Others in Attendance:

Harlan Moonan, Tug Hill Commission
Dan Lehmann, DPW Supervisor
William DeFazio, EOL Operator
David DeFazio, EOL Clerk
Michael Sayles, Village Administrator
Tony Tennant, ZBA

Approval of Minutes:

Motion made by Trustee Campbell and seconded by Trustee Shaughnessy to accept the minutes from the Regular Meeting of August 6, 2018 as reported by the Village Clerk with amendments. Carried as follows:

Trustee Campbell	Aye	Trustee Clements	Aye
Trustee Shaughnessy	Aye	Trustee Sullivan	Aye

Approval and Audit of Bills:

General Fund	\$ 13,849.33
Park Fund	\$ 628.56
Resort District	\$ 10,110.07
Water District	\$ -0-
EOLWPAP	\$ 27,338.54
SBSD	\$ -0-
Total	\$ 51,926.50

Motion made by Trustee Shaughnessy and seconded by Trustee Campbell to approve payment of all bills to be paid from August 6th through August 17th 2018 in the amount of \$ 51,926.50 as presented and reviewed by the Village Board of Trustees. Carried as follows:

Trustee Campbell	Aye	Trustee Clements	Aye
Trustee Shaughnessy	Aye	Trustee Sullivan	Aye

Reports:

Village Clerk/Treasurer
DPW
Village Court

All reports are on file with the Village Clerk for review

Communications:

Received request from Valerie Smith from 321 15th Ave looking for place to park vehicles for a family reunion. Was asking if she could utilize the new over flow parking lot for Saturday August 26th approximately 10 -15 vehicles.

Motion was made by Trustee Campbell and seconded by Trustee Sullivan to authorize the use of the over flow parking lot to Valerie Smith at \$5.00 per car for the entire day. Village Clerk will furnish day parking pass for number of vehicles requested. Carried as follows

Trustee Campbell	Aye	Trustee Clements	Aye
Trustee Shaughnessy	Aye	Trustee Sullivan	Aye

Public:

Harlan Moonan from Tug Hill Commission updated the board on upcoming workshops and grants and indicated the Justice Grant is due by October 11th.

Resolutions:

NYS Retirement Standard Work Day

BE IT RESOLVED, by Trustee Sullivan and seconded by Trustee Campbell that the Village of Sylvan Beach hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees Retirement System based on the time keeping system records or record of activities maintained and submitted by these officials to the clerk of this body:

Appointed Officials – Acting Village Justice standard work day 7 hours with 5 days a month being reported for New York State Retirement.

WHEREAS, the acting village justice needs to certify to the hours worked and activities it was also asked that the acting village justice to provide the clerk each day worked with a log of activities completed and work at home can be included. Carried as follows

Trustee Campbell	Aye	Trustee Clements	Aye
Trustee Shaughnessy	Aye	Trustee Sullivan	Aye

Justice Audit of Records

WHEREAS, the Village Clerk has been asked to conduct such examination and audit of the village justice records for fiscal year ending 2018 and

THEREFORE, the Village Clerk has completed the examination and audit of the village justice records and finds the village justice records to be in compliance in accordance with the annual audit checklist provided by the State of New York Unified Court System

BE IT RESOLVED by Trustee Shaughnessy and seconded by Trustee Campbell to accept the findings from the Village Clerk that the village justice records are in compliance for fiscal year ending 2018. Carried as follows

Trustee Campbell	Aye	Trustee Clements	Aye
Trustee Shaughnessy	Aye	Trustee Sullivan	Aye

EOL

2019-2020 Budget \$1,627,796.99

Motion was made by Trustee Shaughnessy and Trustee Sullivan to accept the East Oneida Lake Waste Water Treatment Budget for 2019-2020 and to be presented to the outside districts in the amount of \$1,627,796.99. Carried as follows

Trustee Campbell	Aye	Trustee Clements	Aye
Trustee Shaughnessy	Aye	Trustee Sullivan	Aye

William DeFazio, presented the board with a quote from Power Generation & Industrial Engines to purchase and install an generator switch for Coulter Cove at a cost of \$3940. William expressed that he would like to utilize the same switch on all the generators. Village Board agreed to approve the quote but would like a break down on what the switch is and how much the switch is and then the cost of installation.

Motion was made by Trustee Shaughnessy and seconded by Trustee Campbell to authorize the purchase of the generator switch and to standardize the switch in order for

them all to be the same and to have Power Generation & Industrial Engines Inc. install the switch at Coulter Cove for a cost of \$3940. Carried as follows

Trustee Campbell	Aye	Trustee Clements	Abstained as
this is a work customer			

Trustee Shaughnessy	Aye	Trustee Sullivan	Aye
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Old Business:

Job posting for Laborer position at DPW 10 days is now up no applications received within. Now need to open to public

Motion was made by Trustee Campbell and seconded by Trustee Shaughnessy to open the laborer position at the DPW to the public. Carried as follows

Trustee Campbell	Aye	Trustee Clements	Aye
Trustee Shaughnessy	Aye	Trustee Sullivan	Aye

Oneida County settlement agreement

Motion was made by Trustee Shaughnessy and seconded by Trustee Campbell to accept the Oneida County Settlement Agreement as presented to the board by Maryangela Scalzo, Assistant Oneida County Attorney to utilize the funds in lieu of a fine to ensure compliance with Section 6.2 of the Sanitary Code and to have a safe beach for next year and to be in compliance by June 1, 2019. Carried as follows

Trustee Campbell	Aye	Trustee Clements	Aye
Trustee Shaughnessy	Aye	Trustee Sullivan	Aye

Minutes from meeting of July 16th to be amended to read as follows

Discussion was made in regards to authorizing the Village Clerk to open an account for the Yesterday's Royal project as an escrow account with Adirondack Bank and to utilize the funding received from Doug Waterbury. An escrow agreement must be made and put in place; therefore, this will be reviewed by the Village Attorney.

It was decided to wait to install the new benches in the spring and to replace old benches with the benches that will be taken out of Sunset Park along Canal and to order lights now to be installed this fall.

New Business:

Chuck reported that there are 2 of the older pay stations that the printers are going bad and unable to get parts for them or new printers.

Trustee Clements requested a map showing the locations of the machines and the age of each machine and Chucks input on eliminating or adding machines.

Adjournment:

Motion was made by Trustee Shaughnessy and seconded by Trustee Campbell to adjourn the meeting at 8:35pm. Carried as follows

Trustee Campbell	Aye	Trustee Clements	Aye
Trustee Shaughnessy	Aye	Trustee Sullivan	Aye

Respectfully submitted by

Wanda E Durant
Village Clerk-Treasurer
DRAFT