

**Village of Sylvan Beach
Board Meeting
February 7, 2022**

The Village Board of the Village of Sylvan Beach held a Special Board meeting on Monday, February 7, 2022 at 6:30 pm. The meeting was attended with board members present and the public was provided with a link to attend via zoom videoconference. Mayor Richard Sullivan presided over the meeting with the following in attendance

Roll Call:

Mayor Richard Sullivan	Present
Trustee Mark Daily	Absent (Work)
Trustee David DeSantis	Present
Trustee Thad Lawrence	Present
Trustee William Shaughnessy	Present

Meeting called to order with the Pledge of Allegiance

Others in Attendance:

Michael Sayles, Village Administrator
David DeFazio, EOL Assistant Plant Operator
Patrick Goodenow, SVBRA
Joe Rowlands, Tug Hill

Approval of Minutes:

Motion made by Trustee Shaughnessy and seconded by Trustee DeSantis to accept the minutes of the Regular Meeting of January 3, 2022 as reported by the Village Clerk. Carried as follows:

Trustee Daily	Absent	Trustee DeSantis	Aye
Trustee Lawrence	Aye	Trustee Shaughnessy	Aye

Approval and Audit of Bills:

General Fund	\$ 21,563.35
Park Fund	\$ 178.88
Resort District	\$ 2,985.04
Water District	\$ 0.00
EOLWPAP	\$ 24,172.53
SBSD	\$ 0.00
EOL Improvement Project	\$137,500.00
Total	\$186,399.80

Motion made by Trustee Lawrence and seconded by Trustee Shaughnessy to approve payment of all bills to be paid from January 18, 2022 through February 4, 2022 in the

amount of \$186,399.80 as presented and reviewed by the Village Board of Trustees.
Carried as follows:

Trustee Daily	Absent	Trustee DeSantis	Aye
Trustee Lawrence	Aye	Trustee Shaughnessy	Aye

Reports:

Village Clerk/Treasurer – received for reviewed during audit of invoices

Michael Sayles – Village Administrator

- Revised quote for Lab Testing per DEC in amount of \$2055 from Life Science Labs due to going from non-active sludge to active sludge plant. Need board approval

Motion was made by Trustee Shaughnessy and seconded by Trustee Lawrence to authorize Life Science Labs to conduct the tests required at a cost of \$2055. Carried as follows

Trustee Daily	Absent	Trustee DeSantis	Aye
Trustee Lawrence	Aye	Trustee Shaughnessy	Aye

- Village accomplishments for the year have been issued to the board and attached to the minutes

2021 Village Accomplishments

These accomplishments are the result of a team effort by the Village Administrator, the Board of Trustees, the Planning Board and Village employees.

- Covid-19 continued to have an impact on this Village. With all the new mandated protocols and regulations, event cancelations, testing requirements, public signage installations, zoom meetings, sanitizing stations, restaurant outdoor seating issues and Department of Health reporting requirements, we navigated through the year as effectively as possible with 2 employees testing positive with minimal impact to our operations and all are vaccinated. Village Clerks coordinating and receiving approximately \$85,000 in Covid relief money.
- Worked closely with Oneida Indian Nation on The Cove construction project. There were many moving parts to continue to monitor so as to protect the interests of the Village. The Village negotiated a donation in excess of \$100,000 from the Oneida Nation to re-pave all of Pioneer Ave from 16th Ave to The Cove. This \$30 million project is the largest private investment in the Village since its incorporation. In addition, we negotiated a parking agreement that generated \$24,000 in revenue for the Village.

- Worked with the Oneida Indian Nation at The Cove to install new sewer mains and install a new, metered manhole to collect site waste prior to acceptance into the Village system. The Cove will generate \$40,000 annually in new sewer fees.
- Consistent with the NYS Troopers lease the Village made many repairs and leasehold improvements to our Village-owned facility.
- Installed many new speed signs and reduced truck speed for the construction at the waste-treatment plant and The Cove to control the traffic as much as possible.
- Negotiated a new 5-year lease for Drone Radar installation at the Village water tower site. The new lease generates \$10,200 per year of revenue for the Village and includes the Village in a critical radar corridor being developed by New York State.
- Oversaw and continued to monitor the progress of the Yesterday's Royal renovation and grant. Had multiple meetings with the grantor, the owner and the contractor to pushing to project completion. Grant moneys were finally received in Q1, 2021
- Zoning Review Committee met for 18 months to update the Village zoning regulations and maps which had not had any changes in a dozen years. The process was completed and the revisions were adopted in Q1, 2021.
- The Village drafted new Local Laws addressing Transient Lodging, Adult Uses, Energy Conversion Systems and Mooring at Public Docks. All local laws were adopted in Q2, 2021.
- The Village negotiated with the NYS Canal Corporation to allow the Village to enforce Mooring Regulations at the Canal Wall as part of our annual permit.
- Worked with National Grid to add 5 new Village Street lights with LEDs on Main Street to improve lighting and safety on Main Street.
- Took delivery on a new Freightliner dump truck and plow to replace a 17-year-old unit. Delivery took place in Q3, 2021
- Sold 2003 International 4300 Dump Truck with Plow on Auctions International for \$7,900.
- Sold 5 Village pickup trucks for \$86,800 and leased 5 new pickup trucks. Fleet leasing will save the cost of future vehicle acquisitions and improve Village cash flow, expense management, reduced maintenance costs and, most importantly, will improve employee safety.
- Installed and activated 2 new car charging stations in the Village. A NYSERDA Oneida County grant paid for all the costs associated with the purchase and installation.
- Continuing to develop a major upgrade plan and cost estimate for Main Street with DELTA Engineering, the NYSDOT and Oneida County to get this a priority and begin looking for money. The upgrade will include bike paths, cross walks, granite curbing, lighting, landscaping, benches, etc. We did apply for a Main Street grant through Oneida County for the definitive engineering funds.
- Have been working with NYSDEC, Dodson Associates, municipal partners and wastewater personnel to strategize a major expansion and technology change at the Wastewater Treatment Plant which is critical due to the NYSDEC placing the Village under a Consent Order. Soil loadings were completed. Engineering design continues. Many grants and low-cost financing are being applied for and awarded. The current cost estimate is \$30 million.

- Have been working with Dodson Associates municipal to address the Marina Drive/Birch Lane sewer line issue. This is a \$3.4 million project that was bid out and awarded in Q4. Project is underway.
- Village Administrator completed his training and testing and is now a NY Certified Codes Enforcement Officer.
- The Village did a complete make-over of the Village website to be user and smartphone friendly and established official trustee emails.
- All employees went through appropriate safety trainings and harassment trainings as required. The Clerks attended webinars in various accounting and financial reporting classes.
- Renegotiated and accepted a new Parking agreement with The Oneida Nation which generated more than \$20,000 in revenue for 2021
- Recruited and hired an addition parking attendant for 2021 which significantly improved coverage during the summer months.
- Worked with our private security company to increase our budget from \$21,000 to \$35,000 (67% increase) and change our approach to keep the beaches and parks safe in conjunction with the Oneida County Sheriffs and New York State Police. We increased security staffing levels and changed walk routes which led to a very successful season.
- Installed new sidewalks and pads along the shoreline at Sunset Park and purchased and installed new benches and solar lamps to complete the extended walkway.
- Held the first annual cleanup day in conjunction with the CAC. Has many volunteers that helped plant flowers at our welcome signs and stained all Village wooden benches. This will be an annual event. In addition, the United Way donated and installed new exercise signs at Van der Linde Park.
- Negotiated a contract with Debrucque Greenhouses in Canastota to plant and maintain all village flower pots. They looked fantastic all summer long.
- The Village established on-line property tax payment capabilities.
- We installed a new night-drop box in the front of Village Hall to make it easier for residents and visitors who cannot get to Village Hall during business hours.
- The Village now accepts credit card payments for all transactions.
- Traded in 2 older model Ferris mowers for 2 new Ferris mowers.
- Worked with the owners of the new 8 Townhouses on Main St. to coordinate building design requirements for the building and property, construction activities and utility installations in order for the Village to issue a C of O.
- In spite of Covid and the everchanging rules, the Village did resume Pirate's weekend, the Corvette show, Jeeps on the beach, a boat show and jet ski races.
- The Village opened negotiations and ratified a new 5-year contract with our local Teamsters Union that represents our full-time Village employees which will reduce Village benefit costs to the Village and employees and provide continued labor peace for an extended timeframe.
- Village installed a new NYS Troopers sign and ran electricity so it adds to the Village ambiance versus the eyesore that was there in total darkness.
- Installed 2 new parking meters that accept credit cards bringing the total to 4 machines. The upgraded meter program will continue.

- Developed and implemented a new parking plan for the winter months for better traffic flow; finding a balance between the ice fishermen, snowmobilers and visitor parking.
- Finalized work on the LWRP. This is an important step in making the Village eligible for future funding for the many projects the Village has identified for the future.
- Finalized the floorplan of the proposed Welcome Center to replace the Existing Bathhouse at Sunset Park. Construction bid documents are being developed by DELTA Engineering. Asbestos survey and soil borings have been completed.
- Upgraded the lobby area in Village Hall new handicap accessible doors on both sides of the building paid for by a JCAP Court grant of \$19,000 that the Village was awarded.
- Began installing new bright green parking signs to help visitors find parking and meters.
- Significantly increased codes enforcement activity toward abandoned, dilapidated housing/buildings within the Village. There were 6 properties in various stages of the legal process toward the potential demolition/rebuilding. 2 buildings have actually been demolished, 1 building is in the process of being demolished and one building is sold to be either demolished or completely renovated.
- The Village voted to opt-in on allowing Marijuana dispensaries and thereby receive additional sales tax revenue. The Village established a moratorium on construction or opening a store to be used as a dispensary while a new local law is developed and adopted.
- Worked with the Town of Vienna for 2 years and finally reached an agreement for the Town to support a new Village playground on Main Street and pave the way for annual contributions to the Village.
- Received a clean audit report from our independent auditors.

Village Administrator Report continued

- Security – paid \$28 per hour for 2021 for a total cost \$38,780 had extra guards on the weekends and started earlier so there was 400 more hours. For 2022 increase to \$32 per hour for a total of \$44,323 would like approval from board to proceed with hiring Imperial Guard for 2022

Motion was made by Trustee Lawrence and seconded by Trustee DeSantis to authorize the hiring of Imperial Guard for 2022 with the increase. Carried as follows

Trustee Daily	Absent	Trustee DeSantis	Aye
Trustee Lawrence	Aye	Trustee Shaughnessy	Aye

- Sewer Update for Birch Lane Jack Dodson has been in contact with CCI a new schedule will be coming out

David DeFazio-EOL Plant Operator

- Non potable pumps were down but they worked on them and now running

- Had sent an email regarding Alarm System and has not heard back, David was told that nobody received the email and he should send it again and the Mayor wanted to wait until Trustee Daily was available to further discuss

Patrick Goodenow -SVBRA – Calendar of Events 2022

- Pat went over some highlights of the calendar and indicated the Blues Picnic has been confirmed
- Fire works was discussed the SVBRA would like to have them over the 4th Mayor indicated he is not a fan of fire works over the 4th don't really need them and could put the money into a better show for the other fire works
- Mayor Sullivan did indicate that he would like there to be no fire works for the 4th of July and asked Pat to speak with the committee about possibly having only 1 or 2 shows and put more money into them, the Board agreed with this.

Joseph Rowlands, Tug Hill Commission

- Informed the board that the Inter Municipal Agreement for NOCCOG has been revised and needs to be approved
- Local Government Conference will be in Verona at Turning Stone Tuesday April 19th. Mayor Sullivan informed Joe that both clerks will be going to the conference

Communications:

Public:

Resolutions:

BE IT RESOLVED by Trustee Shaughnessy and seconded by Trustee DeSantis to hold the Village of Sylvan Beach Elections on Tuesday, March 15, 2022 at the Village Office located at 808 Marina Dr Sylvan Beach NY from 12:00 noon until 9:00 pm to fulfill the positions of 2 Trustees. Carried as follows

Trustee Daily	Absent	Trustee DeSantis	Aye
Trustee Lawrence	Aye	Trustee Shaughnessy	Aye

Old Business:

LWRP for Bath House/Welcome Center design requesting an extension through October 2022 this will be the final extension.

Motion was made by Trustee Lawrence and seconded by Trustee Shaughnessy to authorize Mayor Sullivan to sign the extension for the LWRP for the Bath House/Welcome Center Design grant with DOS. Carried as follows

Trustee Daily	Absent	Trustee DeSantis	Aye
Trustee Lawrence	Aye	Trustee Shaughnessy	Aye

New Business:

Schedule time to meet for grievance day, February 15th, must be for 4 hours also need to schedule a meeting to audit and pay bills, 6 weeks to next meeting with Presidents Day the 21st.

Motion was made by Trustee Shaughnessy and seconded by Trustee DeSantis to schedule Grievance Day on February 15th from 5:00 pm until 9:00 pm and to schedule a Special Meeting on February 22, 2021 at 6:30 pm to pay bills. Carried as follows

Trustee Daily	Absent	Trustee DeSantis	Aye
Trustee Lawrence	Aye	Trustee Shaughnessy	Aye

Payment to Patricia Electric in the amount of \$6,463.42 for the Sylvan Beach Sewer Project.

Motion was made by Trustee Lawrence and seconded by Trustee Shaughnessy to authorize that Mayor Sullivan approve of the payment request to Patricia Electric in the amount of \$6,463.42 for Contract #2 of the Sylvan Beach Sewer Project as presented by Jack Dodson. Carried as follows

Trustee Daily	Absent	Trustee DeSantis	Aye
Trustee Lawrence	Aye	Trustee Shaughnessy	Aye

David DeFazio obtained a passing score on his civil service test for the position of Assistant Wastewater Treatment Plant Operator now David must be appointed to the position.

Motion was made by Trustee Shaughnessy and seconded by Trustee DeSantis authorizing Mayor Sullivan to appoint David DeFazio into the position of Assistant Wastewater Treatment Plant Operator effective immediately. Carried as follows

Trustee Daily	Absent	Trustee DeSantis	Aye
Trustee Lawrence	Aye	Trustee Shaughnessy	Aye

EOL is down 2 positions laborer and maintenance worker, looking to hire for the laborer position at this time. Must post within for 10 days before reaching out to public

Motion was made by Trustee Lawrence and seconded by Trustee Shaughnessy authorizing the Village Clerk to post the position of a laborer for the East Oneida Lake

Wastewater Treatment Plan for 10 days and with no response open to the public. Carried as follows

Trustee Daily	Absent	Trustee DeSantis	Aye
Trustee Lawrence	Aye	Trustee Shaughnessy	Aye

Purchase 3 new parking meters

Motion was made by Trustee DeSantis and seconded by Trustee Lawrence to authorize the purchase of 3 new parking meters for a total amount of \$38,680. Carried as follows

Trustee Daily	Absent	Trustee DeSantis	Aye
Trustee Lawrence	Aye	Trustee Shaughnessy	Aye

Michael Sayles presented to the board 3 options for Playground Equipment to be placed at the Main St, Spencer's Grove Park for a cost of \$124,000, Mayor Sullivan informed the board that Supervisor Mike Davis of the Town of Vienna presented a check to the Village today for \$12,500 to be applied to the playground equipment. The Village also received \$90,000 in ARPA monies to also be applied to the playground equipment and the balance will come from the Park Fund.

Motion was made by Trustee Shaughnessy and seconded by Trustee Lawrence to authorize the purchase of option 1 for \$124,000 in new playground equipment for the Main St., Spencer's Grove Park. Carried as follows

Trustee Daily	Absent	Trustee DeSantis	Aye
Trustee Lawrence	Aye	Trustee Shaughnessy	Aye

Motion was made by Trustee DeSantis and seconded by Trustee Lawrence to approve of the proposed calendar of events for 2022 as presented by Patrick Goodenow without the 4th of July Fireworks until Pat talks to the resort association more and the decision on the vendors as presented by Brittany Farnach-Brockway has been put on hold until able to review the vendors themselves. Carried as follows

Trustee Daily	Absent	Trustee DeSantis	Aye
Trustee Lawrence	Aye	Trustee Shaughnessy	Aye

Appointment of Election Inspectors Roxanne Weimer, Mary Cooper and David Rebahan

Motion was made by Trustee Shaughnessy and seconded by Trustee Lawrence to accept the appointments of Mayor Sullivan for Election Inspectors Roxanne Weimer, Mary Cooper and David Rebahan for the March 15th Election. Carried as follows

Trustee Daily	Absent	Trustee DeSantis	Aye
Trustee Lawrence	Aye	Trustee Shaughnessy	Aye

Mayor Sullivan reported to the Board that he had a meeting with the Sylvan Beach Youthful Seniors, with Michael Sayles, Wanda Durant and Town Supervisor Mike Davis and agreed that the Seniors need help will be looking into different avenues.

Mayor Sullivan also reported that Michael Sayles and himself had a teleconference with County Executive Picante and spoke on the Main St Grant which is still moving forward. Michael indicated that the County Executive is looking to renegotiate the Revenue Sharing or making the Village whole on taxes from Cove and Lake House

Adjournment:

Motion was made by Trustee Shaughnessy and seconded by Trustee Lawrence to adjourn the meeting at 8:10 pm. Carried as follows:

Trustee Daily	Absent	Trustee DeSantis	Aye
Trustee Lawrence	Aye	Trustee Shaughnessy	Aye

Respectfully submitted by

Wanda E Durant
Village Clerk-Treasurer
DRAFT