

**Village of Sylvan Beach
Board Meeting
September 20, 2021**

The Village Board of the Village of Sylvan Beach held their Regular Board meeting on Monday September 20, 2021 at 6:30 pm. The meeting was attended with board members present and the public was provided with a link to attend via zoom videoconference. Mayor Richard Sullivan presided over the meeting with the following in attendance

Roll Call:

Mayor Sullivan Present
Trustee Daily Present (via zoom)
Trustee DeSantis Present
Trustee Shaughnessy Present
Trustee Lawrence Present

Meeting was called to order with pledge of allegiance

Others in Attendance:

Michael Sayles, Village Administrator
Norm Leach, Oneida County Legislator
Joe Rowlands, Tug Hill Commission

Approval of Minutes:

Motion made by Trustee Shaughnessy and seconded by Trustee Lawrence to accept the minutes of the Regular Meeting of September 2, 2021 as reported by the Village Clerk. Carried as follows:

Trustee Daily Aye Trustee DeSantis Abstain (absent for meeting)
Trustee Shaughnessy Aye Trustee Lawrence Aye

Approval and Audit of Bills:

General Fund	\$ 9,321.69
Park Fund	\$ 29.64
Resort District	\$ 8,726.49
Water District	\$ 4,565.70
Sylvan Beach Water	\$ -0-
EOLWPAP	\$ 92,857.43
SBSD	\$ 20,180.00
EOL Facility Improvement	\$ -0-
Total	\$ 135,680.95

Motion made by Trustee DeSantis and seconded by Trustee Lawrence to approve payment of all bills to be paid from September 2nd, 2021 through September 17th 2021 in

the amount of \$135,680.95 as presented and reviewed by the Village Board of Trustees.
Carried as follows:

Trustee Daily	Aye	Trustee DeSantis	Aye
Trustee Shaughnessy	Aye	Trustee Lawrence	Aye

Reports:

Village Clerk/Treasurer – reports were reviewed during audit of bills process

Michael Sayles – Village Administrator reported as follows

- Looking to join the Teamsters Health Insurance Plan for the employees this will reopen the contract and extend at this time for 4 ½ years. Would like to discuss more at next meeting
- Waiting for final quote for lease plan on 5 pickups 3 for DPW and 2 for EOL
- Received quote to have municipal building parking lot sealed and restriped from Black and Gold waiting on Pinnacle. Looking for approval of up to \$7500 and not to exceed.

Motion was made by Trustee Lawrence and seconded by Trustee Shaughnessy to approve of sealing and striping of the municipal building parking lot and not to exceed \$7500.00 carried as follows

Trustee Shaughnessy	Aye	Trustee Lawrence	Aye
Trustee Daily	Aye	Trustee DeSantis	Aye

- Finalizing Agreements for OIN regarding sewer/water and village services in lieu of taxes
- Paid parking ends September 30th
- Met with OIN to discuss walking bridge from Cove to Kayak launch, it would need to be 14’ above the water. Michael asked the board to also think about the possibility of adding 6 boat slips along the area of the Kayak launch for yearly rentals
- DPW will be raking the beach 2-3 times per week and will no longer be working on Sundays and will be closing rest rooms but keeping port a johns for now
- Waiting to hear from TOV for a meeting regarding sewer units and shared services
- Need to meet with Fire Department regarding events

Pat Goodenow, SVBRA – reported that the Jet Ski Race was successful there was a lot of spectators on Saturday and believes the organization will select the same weekend next year. Pat indicated the events have been very successful but is open to all suggestions.

Joe Rowlands, Tug Hill Commission – reported on up coming seminars, grants and the annual meeting in October

John Catera -CAC read the report submitted to the Mayor and the Village Board
Mayor Sullivan responded to some of their questions

Mayor Sullivan reported that he has been working on quality control for parking and is working on getting numbers but asked the board to get familiar with the meters and to bring the receipts in to Wanda for reimbursement. Trustee DeSantis asked about a comprehensive plan for parking and to utilize the overflow lot

Communications:

Public:

Resolutions:

WHEREAS, the Village Clerk has been asked to conduct such examination and audit of the village justice records for fiscal year ending 2021 and

THEREFORE, the Village Clerk has completed the examination and audit of the village justice records and finds the village justice records to be in compliance in accordance with the annual audit checklist provided by the State of New York Unified Court System

BE IT RESOLVED by Trustee Shaughnessy and seconded by Trustee DeSantis to accept the findings from the Village Clerk that the village justice records are in compliance for fiscal year ending 2021. Carried as follows

Trustee Daily	Aye	Trustee DeSantis	Aye
Trustee Shaughnessy	Aye	Trustee Lawrence	Aye

Old Business:

New Business:

Notice to Proceed with CCI and Patricia Electric for Marina Dr/Birch La Project

Motion was made by Trustee Shaughnessy and seconded by Trustee Lawrence authorizing Mayor Sullivan to sign the Notice to Proceed for CCI and Patricia Electric with the Marina Dr and Birch Lane sewer project. Project to start immediately. Carried as follows

Trustee Daily	Aye	Trustee DeSantis	Aye
Trustee Shaughnessy	Aye	Trustee Lawrence	Aye

Quote for 2 new mowers 1 from White's Farm Supply \$13,200 and 1 from Clinton Tractor \$15,962.34

Motion was made by Trustee DeSantis and seconded by Trustee Daily to authorize the quote received from White's Farm Supply in the amount of \$13,200 and to proceed with the purchase of the 2 new mowers as quoted. Carried as follows

Trustee Daily	Aye	Trustee DeSantis	Aye
Trustee Shaughnessy	Aye	Trustee Lawrence	Aye

Michael Sayles is requesting to place the 2003 Plow Truck with Salt Box/Spreader put up for sale.

Motion was made by Trustee Shaughnessy and seconded Trustee Daily to authorize Michael Sayles to place the 2003 Plow Truck with Salt Box/Spreader for sale. Carried as follows

Trustee Daily	Aye	Trustee DeSantis	Aye
Trustee Shaughnessy	Aye	Trustee Lawrence	Aye

LWRP

Budget adjustment being required to change from Clerk to Deputy Clerk with same money just changing title and to reallocate monies for Village Attorney to professional planning

Motion was made by Trustee Shaughnessy and seconded by Trustee Lawrence to amend the LWRP budget to allocate funds to the Deputy Clerk position and to reallocate the monies for the Village Attorney to Contractual Professional Planning. Carried as follows

Trustee Daily	Aye	Trustee DeSantis	Aye
Trustee Shaughnessy	Aye	Trustee Lawrence	Aye

Public Hearing to adopt the LWRP and the Sylvan Beach LWRP Consistency Review Law

Motion was made by Trustee DeSantis and seconded by Trustee Shaughnessy to schedule a public hearing for October 4th at 6:00 pm for the adoption of the Village of Sylvan Beach LWRP and the Village of Sylvan Beach LWRP Consistency Review Law. Carried as follows

Trustee Daily	Aye	Trustee DeSantis	Aye
Trustee Shaughnessy	Aye	Trustee Lawrence	Aye

Oneida County Shared Services Agreement this agreement is renewed every five (5) years and provides a common means of sharing certain highway services, machinery, tools and equipment among the cities, towns and villages of the county in accordance with New York State's General Municipal Law. It has been a tremendous benefit and means of cost-savings to the taxpayers of every district and we hope you will consider participating.

Motion was made by Trustee Shaughnessy and seconded by Trustee Lawrence to authorize Mayor Sullivan and Daniel Lehman DPW Street Superintendent to execute the Oneida County Shared Services Agreement for 5 years. Carried as follows

Trustee Daily	Aye	Trustee DeSantis	Aye
Trustee Shaughnessy	Aye	Trustee Lawrence	Aye

Water Budget for 2022 for submission to Towns within water District in the amount of \$213,176.30.

Motion was made by Trustee Daily and seconded by Trustee Lawrence to accept the water budget for 2022 as presented by the Village Clerk in the amount of \$213,176.30. Carried as follows

Trustee Shaughnessy	Aye	Trustee Lawrence	Aye
Trustee Daily	Aye	Trustee DeSantis	Aye

Marina Dr/Birch Lane Sewer Project informational meeting needs to be scheduled for residents

Motion was made by Trustee Shaughnessy and seconded by Trustee Lawrence to hold an informational meeting for the residents of Marina Dr and Birch Lane to inform them of the soon to start sewer construction project for Thursday, September 30th at 6:00 pm. Carried as follows

Trustee Shaughnessy	Aye	Trustee Lawrence	Aye
Trustee Daily	Aye	Trustee DeSantis	Aye

EOL

Adjournment:

Motion was made by Trustee Shaughnessy and seconded by Trustee Daily to adjourn the meeting at 8:15pm. Carried as follows

Trustee Daily	Aye	Trustee DeSantis	Aye
Trustee Shaughnessy	Aye	Trustee Lawrence	Aye

Respectfully submitted by

Wanda E Durant
Village Clerk-Treasurer
DRAFT