

**Village of Sylvan Beach
Board Meeting
December 3 2018**

The Village Board of the Village of Sylvan Beach held their board meeting on Monday, December 3, 2018, at 4:00pm at the Village Hall, 808 Marina Drive, Sylvan Beach, New York. Trustee Richard Sullivan presided over the meeting, the Mayor Horan present via SKYPE but due to technical difficulties he was not able to participate and the Deputy Mayor Joseph Clements called away for work, the following were in attendance

Roll Call:

Mayor Horan	Absent (tried to Skype but technical difficulties prevented it)
Trustee Campbell	Present
Trustee Shaughnessy	Present
Trustee Clements	Absent (work related)
Trustee Sullivan	Present

Meeting was called to order with the pledge of allegiance

Others in Attendance:

Approval of Minutes:

Motion made by Trustee Campbell and seconded by Trustee Shaughnessy to accept the minutes from the Regular Meeting of November 19, 2018 as reported by the Village Clerk. Carried as follows:

Trustee Campbell	Aye	Trustee Clements	Absent
Trustee Shaughnessy	Aye	Trustee Sullivan	Aye

Approval and Audit of Bills:

General Fund	\$ 17,663.46
Park Fund	\$ 152.46
Resort District	\$ 1,439.07
Water District	\$ -0-
EOLWPAP	\$ 22,651.97
SBSD	\$ -0-
Total	\$ 41,906.96

Motion made by Trustee Shaughnessy and seconded by Trustee Campbell to approve payment of all bills to be paid from November 19 through November 30, 2018 in the amount of \$ 41,906.96 as presented and reviewed by the Village Board of Trustees. Carried as follows:

Trustee Campbell	Aye	Trustee Clements	Absent
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Trustee Shaughnessy

Aye

Trustee Sullivan

Aye

Reports:

Village Clerk/Treasurer

DPW, Dan reported that the Christmas tree that Trustee Shaughnessy donated is up and decorated with the lights Trustee Shaughnessy also donated, Dan will be looking for more lights to put out

CEO – John reported that there are 2 home demos's and rebuilds in the works

Village Administrator, Michael reported that the stumps on Main St should be removed tomorrow and that phase will be done. Michael has work orders with Verizon, Spectrum and National Grid on the next phase, Michael's goal is to remove all the poles on the east side of Main St.

Tony Tennant inquired about possibly cleaning up some of the signs along Main St and painting the curbs. Michael indicated this is a phase that will happen later.

All reports are on file with the Village Clerk for review

EOL

Michael Sayles reported still working on uniform service for EOL

Communications:

Public:

Joe Sallustio of 909 Marina Dr. was present to voice his concerns with the control of Fish Creek and feels that it should be dredged in order to help the water flow under the ice and prevent the ice from jamming. He will be going to the Town of Vienna meeting as well. Trustee Sullivan indicated that Councilman Jason Spellicy is the point person for this particular issue.

Resolutions:

Old Business:

New Business:

Drug and Alcohol testing – Village Administrator Michael Sayles would like to update the current policy to include all employees who operate equipment

Motion was made by Trustee Campbell and seconded by Trustee Shaughnessy to authorize Michael Sayles, Village Administrator to update section 20 Drug-Free Workplace of the employee handbook to include all employees who operate equipment to be tested and present to the board for their final review and approval. Carried as follows

Trustee Campbell	Aye	Trustee Clements	Absent
Trustee Shaughnessy	Aye	Trustee Sullivan	Aye

Trustee Campbell indicated that she feels the whole employee handbook needs to be reviewed and updated.

Adjournment:

Motion was made by Trustee Campbell and seconded by Trustee Shaughnessy to adjourn the meeting at 4:34 pm. Carried as follows

Trustee Campbell	Aye	Trustee Clements	Absent
Trustee Shaughnessy	Aye	Trustee Sullivan	Aye

Respectfully submitted by

Wanda E Durant
Village Clerk-Treasurer
DRAFT