

ANNUAL MEETING
 APRIL 17, 2017

The Village Board of the Village of Sylvan Beach held their annual meeting on Monday, April 17, 2017 immediately following the Budget Hearing at the Village office located at 808 Marina Dr. Mayor Gregory R Horan presided over the meeting with the following in attendance

Roll Call

Mayor Gregory R Horan	Present
Trustee William Shaughnessy	Present
Trustee Maureen Campbell	Present
Trustee Joseph J Clements	Present
Trustee Richard Sullivan	Present

Others in Attendance

Joseph Benedict, PWS/Village Administrator

BE IT RESOLVED by Trustee Clements and seconded by Trustee Sullivan to approve Mayor Horan's appointments as follows:

<u>OFFICE</u>	<u>TERM</u>	<u>CURRENT</u>	<u>APPOINTMENT</u>	<u>NEW TERM</u>
Official Depository	1 yr.	Adirondack Bank	<i>Adirondack Bank</i>	1 year term
Official Justice				
Depository	1 yr	Adirondack Bank	<i>Adirondack Bank</i>	1 year term
Official Newspaper	1 yr.	Rome Sentinel	<i>Rome Sentinel</i>	1 year term
Law Enforcement	1 yr.	Oneida Co. Sheriff	<i>Oneida Co. Sheriff</i>	1 year term
Law Enforcement	1 yr	NYS Police	<i>NYS Police</i>	1 year term
Village Attorney	1 yr.	Rocco DePerno	<i>Rocco DePerno</i>	1 year term
Village Clerk-				
Treasurer	2 yr	Wanda E Durant	<i>Wanda E Durant</i>	2 year term
Deputy Clerk	1 yr.	Elizabeth A Scholl	<i>Elizabeth A Scholl</i>	1 year term
Village Historian	1 yr.	Nanetta Jackson	<i>Nanetta Jackson</i>	1 year term
Reg. of Vital Stats	1 yr.	Donna Clark	<i>Donna Clark</i>	1 year term
Codes Enforcement	1 yr	John Porter	<i>John Porter</i>	1 year term
AVJ/Court Clerk	1 yr.	Kimberley Coon	<i>Kimberley Coon</i>	1 year term
Planning Board	7 yr	James Parker	<i>James Parker</i>	7 year term
ZBA Board	5 yr	George A Sawner	<i>Mark Daily</i>	5 year term
ZBA Board	5 yr	Ed McCarthy	<i>TBD</i>	2 year term
Village Administrator	1yr	Joseph Benedict	<i>Joseph Benedict</i>	1 year term

ASSIGNMENTS

Deputy Mayor 1yr
 Park Commissioner 1yr
 Sewer Dist. 1yr
 Street Comm 1yr

CURRENT BOARD

Joseph Clements
 Gregory R Horan
 Joseph Clements
 Gregory R Horan

APPOINTMENT

Joseph Clements 1 year term
Gregory R Horan 1 year term
Joseph Clements 1 year term
Gregory R Horan 1 year term

Beachfront Pkg Lot	1yr	William Shaughnessy	<i>William Shaughnessy</i>	1 year term
Aerial Spray	1yr	Gregory Horan	<i>Gregory R Horan</i>	1 year term
Bathing Beach	1yr	Joseph Clements	<i>Joseph Clements</i>	1 year term
Lighting District	1yr	Mark Daily	<i>Maureen Campbell</i>	1 year term
Parks & Recreation	1yr	Mark Daily	<i>Maureen Campbell</i>	1 year term
Insurance	1yr	Richard Sullivan	<i>Richard Sullivan</i>	1 year term
Memorial Pavers	1yr	Mark Daily	<i>William Shaughnessy</i>	1 year term

Planning/ZBA	1yr	William Shaughnessy	<i>Maureen Campbell</i>	1 year term
SVBRA Liaison	1yr	Joseph Clements	<i>Joseph Clements</i>	1 year term
Special Events	1yr	Joseph Clements	<i>Joseph Clements</i>	1 year term

Carried as follows

Trustee Shaughnessy	Aye	Trustee Clements	Aye
Trustee Campbell	Aye	Trustee Sullivan	Aye

BE IT RESOLVED by Trustee Campbell and seconded by Trustee Shaughnessy to approve the following schedule for village meetings as follows:

Village Board Meeting - 1st Monday of each month at 4:00 p.m. with the exception of the September 4th meeting the office is closed due to the Holiday
 Village Board Meeting - 3rd Monday of each month at 7:30 p.m.
 Village Planning Board Meetings - 2nd & 4th Mondays of each month at 5:30 pm

Carried as follows:

Trustee Shaughnessy	Aye	Trustee Clements	Aye
Trustee Campbell	Aye	Trustee Sullivan	Aye

BE IT RESOLVED by Trustee Sullivan and seconded by Trustee Campbell to approve the schedule for the lawn sales, Village Band Concerts and the bathing beach hours of operation as follows.

**RESIDENTS LAWN SALE WEEKENDS 2017
FRIDAY, SATURDAY & SUNDAY**

May 19th, 20th & 21st
June 9th, 10th & 11th
July 14th, 15th, & 16th
August 18th, 19th & 20th
Sept 1st, 2nd, 3rd & 4th
Sept 15th, 16th & 17th

No items are to be left out after 7:00 p.m. each evening. Off street parking is to be provided by the homeowner.

Village Band Concerts

Every Wednesday Night from 7-9 pm
July 5th Matt Chase \$550
July 12th Fritz's Polka Band \$500
July 19th Gary Johnson \$400
July 26th TJ Sacco \$600
August 2nd Easy Money Big Band \$500
August 9th Moss Back Mule Band \$600
August 16th Fulton Chain Gang \$600
August 23rd Opus Black String Quartet \$400

Bathing Beach will open for weekends only May 26th until June 23rd during the hours of 11am – 6 pm, beginning June 23rd the Lifeguards will be available Sunday through Saturday until September 4th during the hours of 11 am – 7 pm, effective September 4th the Bathing Beach will be closed. Carried as follows:

Trustee Shaughnessy	Aye	Trustee Clements	Aye
Trustee Campbell	Aye	Trustee Sullivan	Aye

BE IT RESOLVED by Trustee Sullivan and seconded by Trustee Campbell to approve the fee schedule set for Village Permit fees and the Village Clerk fees for services provided and parking fee schedule for 2017.

**VILLAGE OF SYLVAN BEACH
PERMIT FEES
REVISED 04/17/17**

NEW STRUCTURE – CERTIFICATE OF OCCUPANCY INCLUDED IN ALL FEES

NEW SINGLE FAMILY	\$300.00	\$0.27 PER SQ FT OVER 1500 SQ FT
NEW TWO FAMILY	\$450.00	\$0.27 PER SQ FT OVER 1500 SQ FT
TEMPORARY C OF O	\$200.00	
MOBILE HOME	\$150.00	
RESIDENTIAL ADDITION OR REMODEL	\$125.00	\$0.27 PER SQ FT OVER 1500 SQ FT
ALL OTHER BUILDING PERMITS	\$ 50.00	
FLOOD PLAIN DEVELOPMENT PERMIT	\$ 50.00/DEPOSIT UP TO \$1000.00 IF REQUIRED	

ACCESSORY STRUCTURES

ROOF	\$25.00	
GARAGE	\$50.00	
DECK	\$25.00	
SHED	\$25.00	
FENCE	\$25.00	
PORCH	\$50.00	
POOL	\$25.00	
SOLID FUEL OR GAS BURNING DEVICES OTHER THAN PRINCIPLE HEATING DEVICE	\$25.00	

NEW MULTI – FAMILY 3 OR MORE \$200.00 PER UNIT

COMMERCIAL

NEW	\$600.00	UP TO 1000 SQ FT	ADD \$ 0.40 PER SQ. FT OVER
ADDITIONS & REMODEL	\$300.00		
TEMPORARY C OF O	\$200.00		
SEWER PERMITS	\$ 25.00		
DEMOLITION PERMITS	\$ 25.00		

PERMIT RENEWAL

PERMITS VALID FOR 6 MOS. AND MUST BE RENEWED PRIOR TO EXPIRATION DATE FOR AN ADDITIONAL 6 MOS. AT NO CHARGE. 2ND RENEWAL SAME CHARGE AS THE FIRST PERMIT ISSUED.

ZONING

VARIANCE	\$ 50.00
EACH ADDITIONAL VARIANCE	\$ 50.00
APPEAL OF PERMIT OR ZONING DECISION	\$ 50.00
AMENDING OF THE APPLICATION	\$ 100.00
SPECIAL USE PERMIT	\$ 100.00

VILLAGE CLERK FEE SCHEDULE

Copies – Village Information	\$.25 per page
Copies – Personal	\$.50 per page
Fax – In/Out	\$ 3.00
Tax Searches	\$ 25.00
Lawn Sale Permit	\$ 25.00 / 3 days
Comprehensive Plan	\$ 40.00
FOIL Requests	\$.25 per page / plus postage

PARKING PERMITS

Residents	1 pass free per household
Additional Tags	\$ 25.00
Non Resident Tags	\$ 25.00

ALL PARKING PERMITS EXPIRE EACH YEAR

GENERAL PARKING FEES

PAID PARKING HOURS
MONDAY THROUGH SUNDAY 9 AM – 9 PM

PAID PARKING COST
SUNSET PARKING LOT

25¢ = 20 MINUTES

\$1.00 = 1 HOUR

\$8.00 = ALL DAY (24 HRS) MONDAY – FRIDAY
\$10.00 = ALL DAY (24 HRS) SATURDAY – SUNDAY

PAID PARKING COST

CARELLO'S CORNER PARKING LOT

25¢ = 20 MINUTES

\$1.00 = 1 HOUR

\$8.00 = ALL DAY (24 HRS) MONDAY-FRIDAY

\$10.00 = ALL DAY (24HRS) SATURDAY - SUNDAY

PAID PARKING COST

STREET PARKING

25¢ = 20 MINUTES

\$.75 = 1 HOUR

\$5.00 = ALL DAY (24 HRS)

PROPERTY MAINTENANCE VIOLATION RMEDIATION

High Grass, Brush, Junk or Garbage on Property

Mobilization fee flat fee assessed when the DPW crew prepare for and are mobilized
To do Property Maintenance Violation work \$100.00

Each Man Hour \$ 25/hour

Lawnmower \$ 20/hour

Pickup Truck \$ 25/hour

Wheel Loader \$ 50/hour

Dump Truck \$ 40/hour

Tire Disposal \$ 10/per tire

Junk Vehicles/Boats/Campers

Tow to Village Impound Lot \$150.00

Storage fee \$ 20/day

Note: The Village of Sylvan Beach must keep vehicle a minimum of 30 days before it can be junked unless the owner transfers ownership of the vehicle to the Village. Impounded vehicles will only be released on business days after payment of all fees by money order.

Property Owner Location (skip tracing) \$ 65/hour

Personal Service of Notices (if required) as billed by Legal Works

Administration fee: 10% of total remediation fees added for administrative and clerical costs.

Carried as follows

Trustee Shaughnessy	Aye	Trustee Clements	Aye
Trustee Campbell	Aye	Trustee Sullivan	Aye

WHEREAS the board of trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges: and

WHEREAS all such claims must be presented at the next regular meeting for audit; and

WHEREAS the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount the board of trustees disallows.

NOW THEREFORE BE IT RESOLVED by Trustee Clements and seconded by Trustee Shaughnessy that the board of trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges. All such claims must be presented at the next regular meeting for audit and the claimant and the officer incurring or approving the claims are jointly and severally liable for any amount the board of trustees disallows. Carried as follows

Trustee Shaughnessy	Aye	Trustee Clements	Aye
Trustee Campbell	Aye	Trustee Sullivan	Aye

That this resolution is effective immediately

WHEREAS the board of trustees has determined to pay a fixed rate for mileage as set by the Office of the State Comptrollers as reimbursement to Village officers and employees who use their personal automobiles while performing their official Village duties and this is to include any tolls paid by the Village officers and employees

NOW THEREFORE BE IT RESOLVED by Trustee Campbell and seconded by Trustee Shaughnessy that the board of trustees will approve reimbursement to such officers and employees at the rate determined by the Office of the State Comptrollers and to pay all tolls incurred by such officers and employees. Carried as follows:

Trustee Shaughnessy	Aye	Trustee Clements	Aye
Trustee Campbell	Aye	Trustee Sullivan	Aye

That this resolution is effective immediately

Motion was made by Trustee Shaughnessy and seconded by Trustee Clements to keep the current procurement policy for EOL and the Village of Sylvan Beach as presented.

Carried as follows

Trustee Shaughnessy	Aye	Trustee Clements	Aye
Trustee Campbell	Aye	Trustee Sullivan	Aye

PARK SCHEDULES

WHEREAS the Village Board finds that events conducted in the Village Park have a historical basis and are in the best interests of the Village residents and visitors. The Village has a huge investment in the Park and wishes to encourage use of the park by the public so that as many people as possible can enjoy the Park and appreciate the amenities provided.

THEREFORE, the Sylvan-Verona Beach Resort Association have requested that the Village Board approve the following events during the times specified

May 21 42nd Annual Antique Car Show, Village Park

May 25-29 Memorial Day Weekend

RV Show in Village Park, Vendor Show Village Park
Thursday, May 25 First Cruise Night 4pm Lakefront Parking Lot

Tuesday, May 30 Bikes At The Beach, 4pm Main St, Village Park

Tuesdays, June 6, 13, 20, 27 Bikes At The Beach, 4pm Main St

Thursdays, June 1, 8, 15, 22, 29 Cruise Night 4pm Lakefront Parking Lot

June 2-4 NOVA Volleyball

Sun June 18 Antique Motorcycle Club Show, Village Park, 9am-6pm

June 30-July 5

Vendor Show July 1-5 Village Park, Chalk the Walk Sat, 7/1

Fireworks July 5 Lakefront Park

Tuesdays, July 11, 18, 25, (Not 7/4) Bikes At The Beach, 4pm Main St

Thursdays, July 6, 13, 20, 27 Cruise Night 4pm Lakefront Parking Lot

Sun, 7/16 Blues Picnic Mohawk Valley Blues Society, 92.7 The Drive

July 20-23 Pirates Weekend-all associated events – parade, 5K, Vendor Show, Fireworks and as of now-no changes in activities, will update as needed

Sun 7/30 - 24th Annual Vettes At the Beach, Village Park, Lakefront Park
7am-6pm

Tuesdays, August 1, 8, 15, 22, 29 Bikes At The Beach, 4pm Main St

Thursdays, August 3, 10, 17, 24, 31 Cruise Night 5pm Lakefront Parking Lot

Sat, Aug 5 Luau Weekend, Village Park, Beach, 8am- 10pm

Sun, Aug 6 Jeeps at the Beach, Village Park, 7am-6pm

August 11-13 Canal Fest & Associated events, Water Ski Show-Sunday,
Floati Gras, 5K, Vendor Show

August 19-20 Summer Games Weekend Activities, bounce houses, games
Village Park, 5K, 10K, Half Marathon, Survival Beach Run,
Streets, Beach, see attached proposal Saturday & Sunday

Sunday, August 20 “Roots Picnic”, Bernie Clark organizer, Lakefront Park,
11am-6pm, Blues, Country Rock, same format as Blues
Picnic, still a work in progress, looking for sponsor

September 1-4 Labor Day Vendor Show Village Park

Tuesday, September 5 Bikes at the Beach, 4pm Main St

Thursday, September 7, 14, 21 Cruise Night 4pm Lakefront Parking Lot

And to include the Sylvan Beach Fire Department 9/11 Ceremony September 11th at 7 pm

WHEREAS, the components of these events may include vendors, concessionaires, performers, artists, bands, vehicles suitable for display, portable toilet facilities when necessary, tents, portable dance floors, appropriate amusements, appropriate competitions (i.e. dance or singing) and any displays of a historic or artistic nature.

WHEREAS, the Village Board reserves the right to cancel or terminate while in progress any event or any portion of any event that they feel does not comply substantially or in any part with the conditions of use of the park or the best interests of the Village. The Village Board also reserves the right to deny access or continued use of the Park by any person, persons or entity whose activities or behaviors violate the conditions of use, creates a safety hazard or is not in keeping with the best interests of the Village.

The Village Board further authorizes that in the event that it is impractical or if the situation requires immediate action the Mayor, Park Commissioner and the Village Administrator may at their discretion have the right to deny access or continued use of the Park by any person, persons or entity whose activities or behaviors violate the conditions of use, creates a safety hazard or is not in keeping with the best interests of the Village.

THEREFORE, the conditions of use of the park shall be as follows:

All persons and activities must comply with all applicable Village, State, County and Federal laws and statutes.

Parking of vehicles other than ones suitable for display with approval from the village board and a permit will not be allowed on park turf or sidewalk areas. Other vehicles may enter the park at the minimum amount necessary to load or unload displays or other approved items.

All vendors, performers, concessionaires, etc., must take all of their own garbage out with them. Village waste containers may only be used by visitors or residents.

No shrubbery, trees, benches, waste containers or other park appurtenances shall be moved or disturbed.

No food or drinks are allowed for sale in the Park without specific authorization by the Village Board. Alcoholic beverages may not be consumed, possessed or offered for sale by anyone in the Park.

No gambling is allowed in the Park.

All vendor activities, musical performances, etc. are not allowed after 10:00 p.m.

Any fees collected from vendors may only be used for operation and marketing of the event. In the event that monies are raised in excess of direct expenses, that money shall be turned over to the Village for the Village Park Fund.

All vendors, concessionaires and paid performers must sign and file with the Village a vendor agreement or contract provided by the Village that stipulates the rules for Park use prior to entering the Park.

No less than 48 hours prior to each event the SVBRA will submit to the Village documentation that lists all proposed vendors, entities, activities and appropriate details of anything that is proposed to occur in the Park that has not been specifically authorized in this resolution. Anything that has not been specifically authorized by the Village Board is prohibited.

BE IT RESOLVED by Trustee Clements and seconded by Trustee Campbell that the Sylvan-Verona Beach Resort Association may conduct the fore mentioned events during the times specified and under the conditions stipulated. Carried as follows

Trustee Shaughnessy	Aye	Trustee Clements	Aye
Trustee Campbell	Aye	Trustee Sullivan	Aye

ADJOURNMENT:

Motion was made by Trustee Shaughnessy and seconded by Trustee Clements to adjourn the annual meeting at 7:20 pm. Carried as follows

Trustee Shaughnessy	Aye	Trustee Clements	Aye
Trustee Campbell	Aye	Trustee Sullivan	Aye

Respectfully submitted by

Wanda E Durant
Village Clerk-Treasurer