

**Village of Sylvan Beach
Board Meeting
May 18, 2020**

The Village Board of the Village of Sylvan Beach held their board meeting on Monday, May 18 2020 at 6:30pm via zoom videoconference do to COVID 19 a link was provided to the public. Mayor Gregory Horan presided over the meeting with the following in attendance via zoom. A poll will be taken for all voting.

Roll Call:

Mayor Horan	Present
Trustee Campbell	Present
Trustee Daily	Present
Trustee Clements	Present
Trustee Sullivan	Present

Everyone was present via zoom video conferencing

Meeting called to order with the pledge of allegiance

Others in Attendance:

Village Administrator Michael Sayles
Bill Cole, Gates Cole Insurance

Approval of Minutes:

Motion made by Trustee Daily and seconded by Trustee Clements to accept the minutes of the Regular Meeting of April 20, 2020 and the Budget Hearing as reported by the Village Clerk. Carried as follows:

Trustee Daily	Aye	Trustee Clements	Aye
Trustee Campbell	Aye	Trustee Sullivan	Aye

Approval and Audit of Bills:

General Fund	\$ 17,575.74
Park Fund	\$ 125.00
Resort District	\$ 3,008.69
Water District	\$ 4,500.00
EOLWPAP	\$ 18,206.37
SBSD	\$ -0-
Total	\$ 38,915.80

Motion made by Trustee Daily and seconded by Trustee Campbell to approve payment of all bills to be paid from April 20th through May 18th , 2020 in the amount of \$ 38,915.80 as presented and reviewed by the Village Board of Trustees. Carried as follows:

Trustee Campbell	Aye	Trustee Clements	Aye
Trustee Daily	Aye	Trustee Sullivan	Aye

Reports:

Village Clerk/Treasurer

Bill Cole – Gates Cole Insurance

Michael Sayles – Village Administrator – reported that Yesterday’s Royal has a building permit to upgrade the bathrooms to be ADA compliant in 3 weeks final inspection for C of O. There was a zoning review committee meeting last Monday and will have another on Wednesday. LakeHouse construction is moving forward needed to get enclosed target date mid July. Charging stations are ordered once installed send application into NYSERDA

Mayor discussed his conference call with County in that the beach will remained closed the village would need to keep beach at 50% capacity, maintain social distancing, limit parking and with 20 access points not able to hire enough people, believe we can hire lifeguards the permit will be sent in and hoping to be able to open by June 23rd

All reports are on file with the Village Clerk for review

Communications:

Public:

Resolutions:

Need to set hours for work day for the Clerk to Justice Position

BE IT RESOLVED, by Trustee Daily and seconded by Trustee Clements that the Village of Sylvan Beach hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employee’s Retirement System based on the time keeping system records or record of activities maintained and submitted by these officials to the clerk of this body:

Appointed Officials – Clerk to Justice standard work day 7 hours.

WHEREAS, the clerk to justice needs to certify to the hours worked and activities, it was also asked that the clerk to justice to provide the clerk each day worked with a log of activities completed and work at home can be included. Carried as follows

Trustee Campbell	Aye	Trustee Clements	Aye
Trustee Daily	Aye	Trustee Sullivan	Aye

BOND RESOLUTION DATED MAY 18, 2020.

A RESOLUTION AUTHORIZING THE VILLAGE OF SYLVAN BEACH, ONEIDA COUNTY NEW YORK, TO PAY THE COST OF THE CONSTRUCTION OF IMPROVEMENTS TO AND RECONSTRUCTION OF THE VILLAGE WASTEWATER TREATMENT PLANT AND PUMP STATIONS AND AUTHORIZING THE ISSUANCE OF \$30,000,000 SERIAL BONDS OF SAID VILLAGE TO PAY THE COST THEREOF.

WHEREAS, all conditions precedent to the financing of the capital project hereinafter described, including compliance with the provisions of the State Environmental Quality Review Act, have been performed; and

WHEREAS, the capital project hereinafter described has been determined to be an Type I Action pursuant to the regulations of the New York State Department of Environmental Conservation promulgated pursuant to the State Environmental Quality Review Act (“SEQRA”), the implementation of which as proposed, it has been determined will not result in any significant environmental effects and SEQRA compliance materials as to the conditional negative declaration are available in the office of the Village Clerk where they may be inspected during regular business hours; and

WHEREAS, it is now desired to authorize such capital project and its financing;
NOW, THEREFORE, BE IT

BE IT RESOLVED, by the affirmative vote of not less than two-thirds of the total voting strength of the Board of Trustees of the Village of Sylvan Beach, Oneida County, New York, as follows:

Section 1. The construction of improvements to and reconstruction of the Village's wastewater treatment plant and pump stations, including original furnishings, equipment, machinery, apparatus, appurtenances, site improvements, and other incidental improvements and expenses in connection therewith, in and for the Village of Sylvan Beach, Oneida County, New York, is hereby authorized, at a maximum estimated cost of \$30,000,000.

Section 2. It is hereby determined that the plan for the financing of the aforesaid maximum estimated cost is by the issuance of \$30,000,000 of serial bonds of the Village hereby authorized to be issued therefor pursuant to the provisions of the Local Finance Law.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid specific object or purpose is forty years, pursuant to subdivision 4 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby further determined that the maximum maturity of the serial bonds herein authorized will exceed five years.

Section 4. The faith and credit of said Village of Sylvan Beach, Oneida County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. To the extent not paid from other sources, there shall annually be levied on all the taxable real property of said Village, a

tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the serial bonds herein authorized, including renewals of such notes, is hereby delegated to the Village Treasurer, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Village Treasurer, consistent with the provisions of the Local Finance Law.

Section 6. All other matters except as provided herein relating to the serial bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue serial bonds with substantially level or declining annual debt service, shall be determined by the Village Treasurer, the chief fiscal officer of such Village. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the Village Treasurer shall determine consistent with the provisions of the Local Finance Law.

Section 7. The powers and duties of advertising such bonds for sale, conducting the sale and awarding the bonds, are hereby delegated to the Village Treasurer, who shall advertise such bonds for sale, conduct the sale, and award the bonds in such manner as she shall deem best for the interests of said Village, including, but not limited to, the power to sell said bonds to the New York State Environmental Facilities Corporation; provided, however, that in the exercise of these delegated powers, she shall comply fully with the

provisions of the Local Finance Law and any order or rule of the State Comptroller applicable to the sale of municipal bonds. The receipt of the Village Treasurer shall be a full acquittance to the purchaser of such bonds, who shall not be obliged to see to the application of the purchase money.

Section 8. The Village Treasurer is hereby further authorized, at her sole discretion, to execute a project finance and loan agreement, and any other agreements with the New York State Department of Environmental Conservation and/or the New York State Environmental Facilities Corporation, including amendments thereto, and including any instruments (or amendments thereto) in the effectuation thereof, in order to effect the financing or refinancing of the specific object or purpose described in Section 1 hereof, or a portion thereof, by a bond, and/or note issue of said Village in the event of the sale of same to the New York State Environmental Facilities Corporation.

Section 9. The power to issue and sell notes for said class of objects or purposes to the New York State Environmental Facilities Corporation pursuant to Section 169.00 of the Local Finance Law is hereby delegated to the Village Treasurer. Such notes shall be of such terms, form and contents as may be prescribed by said Village Treasurer consistent with the provisions of the Local Finance Law.

Section 10. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 11. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said Village is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 12. This resolution shall be published in full or summary form in the official newspaper of said Village for such purpose, together with a notice of the Village Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

Section 13. Pursuant to the provisions of Section 35.00(4) and (5) of the Local Finance Law, and an Order of Consent between the Village and the State of New York Department of Environmental Conservation, this resolution shall take effect immediately.

Motion was made by Trustee Daily and Seconded by Trustee Campbell. The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Trustee Campbell	VOTING Aye
Trustee Daily	VOTING Aye
Trustee Clements	VOTING Aye
Trustee Sullivan	VOTING Aye
Mayor Horan	VOTING Aye

The resolution was thereupon declared duly adopted.

Old Business:

New Business:

Renewal of insurance coverage with NYMIR for 2020 \$64,004.96

Motion was made by Trustee Campbell and seconded by Trustee Clements to authorize the renewal of the insurance with NYMIR insurance for 2020. Carried as follows

Trustee Campbell	Aye	Trustee Clements	Aye
Trustee Daily	Aye	Trustee Sullivan	Aye

Upgrade tax collection program to accept online payments at a cost of \$2100.00 \$600 yearly with Edmunds GovTech

Motion was made by Trustee Sullivan and seconded by Trustee Campbell to upgrade the tax collection program to accept online payments for an initial cost of \$2100.00 with an annual maintenance of \$600. Carried as follows

Trustee Campbell	Aye	Trustee Clements	Aye
Trustee Daily	Aye	Trustee Sullivan	Aye

Aspinall's Landscape Proposal for street trees \$6,139.00 for 12 trees and installation

Motion was made by Trustee Sullivan and seconded by Trustee Campbell to authorize the proposal from Aspinall's in the amount of \$6,139.00. Carried as follows

Trustee Campbell	Aye	Trustee Clements	Aye
Trustee Daily	Aye	Trustee Sullivan	Aye

Mayor's procedure to open office

In an effort to get back to some type of regular business the Mayor has proposed the following:

We are getting a quote to upgrade our visitors window in the office. Bring up the counter and changing the glass to provide better protection.

The bathrooms will remain closed to the public for now.

The floor will be marked to provide social distancing.

All visitors must wear a mask.

We will continue to operate at 50% staff in the office until June 8th. as required by the governor's office.

Depending on window construction we will plan to be open to the public no later than July 1st.

The Mayor also believes that with all things considered we should suspend paid parking until June 12th.

Motion was made by Trustee Daily and seconded by Trustee Sullivan to approve of the Mayor's procedures to open the Village Clerk's Office to the public and to delay the paid parking until June 12th for 2020 season. Carried as follows

Trustee Campbell	Aye	Trustee Clements	Aye
Trustee Daily	Aye	Trustee Sullivan	Aye

Does the Village Board wish to extend the interest free period on property tax payments for an additional 21 days.

Motion was made by Trustee Daily and seconded by Trustee Campbell to extend the interest free period on property tax payments for an additional 21 days. Authorizing the Mayor to make the request to the Governor. Carried as follows

Trustee Campbell	Aye	Trustee Clements	Aye
Trustee Daily	Aye	Trustee Sullivan	Aye

EOL

Received 4 quotes (vfd 1-4) for a single 100 horsepower variable frequency drive, this is a direct replacement for Harbor View Drive, as one of them failed on us recently. Its purchase will allow us to install it new with the replacement pump we recently purchased, making a completely new setup for one pump.

Also attached (messenger bay and flocculator) are two quotes for custom engineered gearboxes, one to put in service in the Messenger Bay pump station, and another to upgrade a downed flocculator drive. These gearboxes are one-off solutions, that is why they have generic item numbers.

These items were tabled until the next meeting to get more information.

Adjournment:

Motion was made by Trustee Campbell and seconded by Trustee Clements to adjourn the meeting at 7:11 pm. Carried as follows

Trustee Campbell	Aye	Trustee Clements	Aye
Trustee Daily	Aye	Trustee Sullivan	Aye

Respectfully submitted by

Wanda E Durant
Village Clerk-Treasurer
DRAFT